

**IT POLICY**  
**MVR DEGREE COLLEGE**  
**(Affiliated to AU)**



**Introduction:**

The usage of Information Technology transferred all the activities in the world tremendously, more so the academic activities of the institution. Institution promotes the use of Information Technology to enhance its teaching, learning and work environments. Ensuring the responsible, efficient and ethical use of information technology is a community endeavour shared between staff, faculty and students.

**Purpose:**

The purpose of this policy is to define the appropriate use of the Internet by faculty and staff of M.V.R.

This policy applies to the entire Internet who access the Internet facility provided by the MVR through wired or Wi-Fi medium. The Internet users are familiar with and to comply with this policy.

**Policy Statements:**

1. The purpose of Information Technology is for Institution related activities including, but not limited to teaching, learning and administration.
2. The use of Information Technology is a privilege and not a right.
3. The Information Technology users of MVR shall comply with applicable National/State/Cyber laws and rules and policies of MVR.
4. IT act of the government prohibits hacking, cracking, spoofing and similar activities.
5. As a condition of access to information technology, users are individually accountable for any authorized or unauthorized use, misuse or illegal use.
6. College shall treat all electronic communication as private and secure but this cannot be guaranteed. Users should not have an expectation of complete privacy when using IT.
7. Institution reserves the right to periodically examine any system history to protect its computing facility.
8. The Institution disclaims any responsibility for loss of data or inferences of files, resulting from its effort to maintain security and privacy.
9. The Institution reserves the right to amend these policies at any time without any prior notice to the users.

**Wi-Fi Policy:**

Institute Wi-Fi is available in the whole campus. The access to institute Wi-Fi is for students, faculty and staff.

**Do's and Don'ts:**

Do's :



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- 1) Do use the Internet for academic related matters only.
- 2) Do check the information you access is correct, authentic and correct.
- 3) Do respect the legal protection of the data and copyrights of the software.

**Don'ts:**

- 1) Do not use the internet services to download movies and games.
- 2) Do not download any image/videos/files which pornographic, racist and any other illegal activity.
- 3) Do not attach/transmit files through email which contain illegal/unauthorized material.



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