



ज्ञान विज्ञान विमुक्तये

प्रो. रजनीश जैन  
सचिव

Prof. Rajnish Jain  
Secretary



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग  
University Grants Commission

(शिक्षा मंत्रालय, भारत सरकार)  
(Ministry of Education, Govt. of India)

बहादुरशाह जफर मार्ग, नई दिल्ली-110002  
Bahadur Shah Zafar Marg, New Delhi-110002

Ph : 011-23236288/23239337

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D. O. No. F. 1-15/2009 (ARC) pt.III

23 OCT 2020

16<sup>th</sup> October, 2020

Dear Madam/Sir,

In pursuance to the Judgment of the Hon'ble Supreme Court of India dated 8.5.2009 in Civil Appeal No. 887/2009, the UGC notified "Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009". The Regulations are available on the UGC website i.e. [www.ugc.ac.in](http://www.ugc.ac.in).

It is once again brought to your kind notice that ragging is a criminal offence and UGC has framed regulations on curbing the menace of ragging in higher educational institutions in order to prohibit, prevent and eliminate the scourge of ragging. These regulations are mandatory and all institutions are required to take necessary steps for its implementation in toto including the monitoring mechanism and any violation of these regulations will be viewed seriously. If any institution fails to take adequate steps to prevent ragging or does not act in accordance with these Regulations or fails to punish perpetrators of incidents of ragging suitably, it will attract punitive action against itself by the UGC.

You are requested to step up anti-ragging mechanism by way of adequate publicity through various mediums; constitution of anti-ragging committee and anti-ragging squad, setting up of Anti Ragging Cell, installing CCTV cameras at vital points, Anti-ragging workshops and seminar, updating all websites with nodal officer's complete details, alarm bells etc. Regular interaction and counseling with the students, identification of trouble-triggers and mention of Anti-ragging warning in the institution's prospectus and information booklets/brochures shall be ensured. Surprise inspection of hostels, students' accommodation, canteens, rest cum recreational rooms, toilets, bus-stands, display Anti Ragging posters at all prominent places like Admission Centre, Departments, Library, Canteen, Hostel, Common facilities etc. These posters are available on UGC website [www.ugc.ac.in](http://www.ugc.ac.in). The size of posters should be 8x6 feet. Any other measure which would augur well in preventing/quelling ragging and any uncalled for behaviour/incident shall be undertaken.

Students in distress due to ragging related incidents can call the National Anti-ragging Helpline 1800-180-5522 (24x7 Toll Free) or e-mail the Anti-Ragging Helpline at [helpline@antiragging.in](mailto:helpline@antiragging.in). For any other information regarding ragging you may please visit the UGC website i.e. [www.ugc.ac.in](http://www.ugc.ac.in) & [www.antiragging.in](http://www.antiragging.in) and contact UGC monitoring agency i.e. Aman Satya Kachroo Trust on Mobile No. 09871170303, 09818400116 (only in case of emergency).



PRINCIPAL

M.V.R. DEGREE COLLEGE

Shramika Nagar, Gajuwaka

VISAKHAPATNAM-530026

Contd...





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प्रो. रजनीश जैन  
सचिव

Prof. Rajnish Jain  
Secretary



सत्यमेव जयते

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University Grants Commission

(मानव संसाधन विकास मंत्रालय, भारत सरकार)  
(Ministry of Human Resource Development, Govt. of India)

बहादुरशाह ज़फ़र मार्ग, नई दिल्ली-110002  
Bahadur Shah Zafar Marg, New Delhi-110002

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Fax : 011-2323 8858

E-mail : secy.ugc@nic.in

D.O. No.1-15/2009 (ARC) pt.III

27<sup>th</sup> June, 2019

Respected Sir/Madam,

In pursuance to the Judgment of the Hon'ble Supreme Court of India dated 08.05.2009 in Civil Appeal No. 887/2009, the UGC had notified "Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009". The Regulations are available on the UGC website i.e. [www.ugc.ac.in](http://www.ugc.ac.in). These regulations are mandatory for all higher educational institutions in the country.

As multiple mechanisms are required to ensure a ragging-free campus, here are some recommendations and action steps which are required to be deployed in your esteemed university and all institutions under your ambit.

#### A. Basic Measures:

1. Constitution of anti-ragging committee, anti-ragging squad, setting up of Anti-Ragging Cell and adequate publicity for these measures through various media are to be undertaken.
2. Mention of anti-ragging warning in the institution's prospectus and information booklets /brochures shall be ensured.
3. Updating websites of institutions with the complete address and contact details of nodal officers related to anti-ragging committee.
4. In compliance with the UGC Regulations and its 2<sup>nd</sup> Amendment regarding submission of undertaking by each student and every parent, an online undertaking in every academic year to be submitted.
5. UGC has notified 3<sup>rd</sup> Amendment in UGC Regulations on 29<sup>th</sup> June, 2016 to expand the definition of ragging by including the following:

"3. (i) Any act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of colour, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic identity, place of birth, place of residence or economic background."

6. Installing CCTV cameras at vital points.

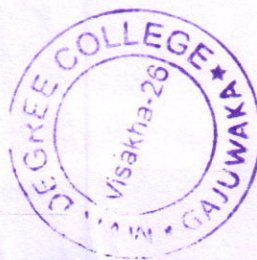
#### B. Counseling and monitoring measures

1. Regular interaction and counseling with the students can detect early signs of ragging and identification of trouble-triggers.
2. Surprise inspection at hostels, students accommodation, canteens, rest-cum-recreation rooms, toilets, bus-stands and any other measure which would augur well in preventing/quelling ragging and any uncalled for behaviour/incident shall be undertaken.

#### C. Creative Dissemination of the idea of ragging-free campus

1. Events like Anti-Ragging workshops, seminars and other creative avenues to spread the idea.
2. Safety and security apps without affecting the privacy of individuals can be creatively deployed.

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*[Signature]*

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
UGC also drives an Anti Ragging Media Campaign through different modes and UGC has got developed the following entities to promote anti ragging which are available on UGC website i.e. [www.ugc.ac.in](http://www.ugc.ac.in)

- a. UGC has developed 05 TVCs of 30 seconds each with different perspective i.e. parents, Victim and Offenders.
- b. UGC has designed and distributed 04 types of posters amongst Universities / Regulatory Authorities / Councils / IITs / NITs / other educational institutions for the prominent display of these posters.
- c. UGC has consecutively organized 02 Anti- Ragging Competitions for students/faculty/general public for the wider awareness of the menace of ragging.

In compliance of the 2<sup>nd</sup> Amendment in UGC Regulations, you are requested to make it compulsory for each student and every parent to submit an online undertaking every academic year at [www.antiragging.in](http://www.antiragging.in) & [www.amanmovement.org](http://www.amanmovement.org)

With kind regards,

Yours sincerely,


  
(Rajnish Jain)

**The Vice-Chancellor of all Universities**

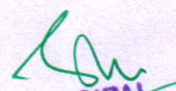
**Encl: As above**

Copy to:

1. All Regulatory Bodies
2. UGC Regional Officer

  
(Rajnish Jain)



  
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Shramika Nagar, Gajuwaka  
VISAKHAPATNAM-530026



**D. Using other UGC initiated measures**

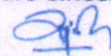
1. Students in distress due to ragging related incidents can call the National Anti-Ragging Helpline **1800-180-5522 (24x7 Toll Free)** or e-mail the Anti-Ragging Helpline at [helpline@antiragging.in](mailto:helpline@antiragging.in).
2. For any other information regarding ragging, please visit the UGC website i.e. [www.ugc.ac.in](http://www.ugc.ac.in) & [www.antiragging.in](http://www.antiragging.in) and contact UGC monitoring agency i.e. Aman Satya Kachroo Trust on mobile No. 09871170303, 09818400116 (only in case of emergency).
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  - a. UGC has developed 05 TVCs of 30 seconds each from different perspective i.e. Parents, Victim and Offenders.
  - b. UGC has designed and distributed posters amongst Universities/Regulatory Authorities/Councils/IITs/NITs/Other educational institutions for the prominent display.
  - c. UGC has consecutively organized 02 Anti-Ragging Competitions for students/faculty /general public for the wider awareness of the menace of ragging.

Any violation of UGC Regulations or failure of institution to take adequate steps to prevent ragging in accordance with these Regulations or failure to punish perpetrators of incidents of ragging suitably, will attract punitive action under the UGC Act.

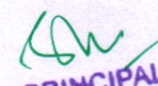
You are requested to implement the recommendations communicated vide this office letter of even number dated December 27, 2018 and thereby ensure a ragging-free campus, a fundamental requirement for a supportive and fair institutional climate which is open to change, learning and progress.

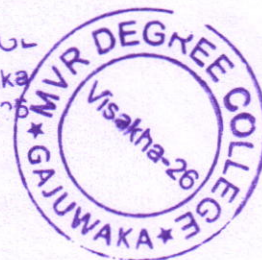
With personal regards,

Yours sincerely,

  
(Rajnish Jain)

The Vice-Chancellor of all Universities.

  
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# M.V.R. DEGREE COLLEGE

(UG & PG Courses)

(Affiliated to Andhra University)

Shramika Nagar, Gaiuwaka, Visakhapatnam-530026

## ANTI RAGGING COMMITTEE

The Government of Andhra Pradesh is seriously taking the incidences of ragging in educational Institutes, to curb the activities of ragging. According to the Government directions, our college has constituted an Anti Ragging committee involving the parents, lecturers and non - teaching staff. The punishments for the offences of ragging are mentioned below.

### Nature of Ragging

1. Teasing, embarrassing and Humiliating
2. Assaulting or using criminal-force or criminal intimidation
3. Wrongfully restraining or confining or causing hurt
4. Causing grievous hurt, kidnapping or rape or committing unnatural offence
5. Causing death or abetting suicide

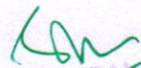
### Punishment

- Imprisonment upto 6 months or fine upto Rs. 1000/- or both
- Imprisonment upto 1 year or fine upto Rs. 2000/- or both
- Imprisonment upto 2 years or fine upto Rs. 5,000/- or both.
- Imprisonment upto 5 years or fine upto Rs. 10,000/-
- Imprisonment upto 10 years or fine upto Rs. 50,000/-

**The following are the further consequences to the student, after involvement in Ragging case.**

- a) A student convicted of any or the above offences will be expelled withdrawn from the college.
- b) A student imprisoned for more than six months for any of the above offences will not be admitted in another college.
- c) A student against whom there is prima - facie evidence of ragging in any form, will be suspended from the college immediately.



  
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## Functions of Anti-Ragging Committee

1. To ensure compliance with the procession of these regulations and any law for the time being in force concerning ragging and to deal and act promptly with the incident of ragging brought to its notice.
2. To keep tabs on the happening of events related to in campus or off campus or other designed places in the premises.
3. To conduct such enquiry observing a fair and transparent procedure and the principles of natural justice and after giving adequate opportunity to the student or students accused of ragging and other witness to place before it the facts documents and views concerning the incident of ragging and considering such other relevant information as may be required.
4. To monitor and observe in the functions and performances of the Anti-Ragging Committee in preventing and curbing of ragging in the institution.
5. To conduct an on the spot enquiry into any incident of ragging referred to it by the Head of the institution or any member of the faculty or any member of the staff or any student or any parent or guardian or any employee of service provider or any other person as the case may be and the enquiry report along with recommendations shall be submitted to Anti-Ragging Committee for action under clause (a) of regulations 9.1 of UGC.
6. Also to monitor the welfare of fresh students outside the campus.
7. To be vigilant at all hours including at odd hours all around the campus and other places vulnerable to incidents of and having the potential ragging and shall be empowered to inspect such place.

## Administrative Action in the event of Ragging

1. The Anti-Ragging Committee shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Committee.
2. The Anti-Ragging Committee depending on the nature and gravity of the guilt will follow up the punishment based on the committee decision.
3. Further the institution can refer to the affiliating university i.e. Andhra University to act according to the UGC Regulations and State Act on curbing the menace of ragging.



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Proceedings of the Principal

President: Dr. A Bala Krishna

Sub: - MVR Degree College, Gajuwaka- Constitution of Anti Ragging Committee 2020-2021

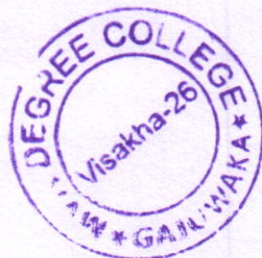
Orders issued regarding.

Ref: Guidelines for constitution of Anti Ragging Committee

ORDERS: With reference to the subject cited, the Principal, MVR Degree College is pleased to constitute the Anti Ragging Committee with the following members:

Sl.NO	Name	Designation	Signature
1	Dr. A. Bala Krishna	Principal/Chairman	
2	Dr.S.V.Krishna	Convener	
3	Sri.Y.Eswara Raju	Member	
4	Smt.D.Kanakvalli	Member	
5	Sri.V.A.Kameshwara Rao	Member	
6	Dr.P.V.D Sowjanya Kumari	Member	
7	Sri.G.Ravi Kumar	Member	
8	Smt.S.K.Kaiser	Member	
9	Master.M.Mahindra	Student Member	
10	Kum.Supriya	Student Member	
11	Master Ghangadhar	Student Member	

The above cited members are requested to involve wholeheartedly in the quality improvement activities of the institution and bring laurels ensuing academic year.



**Principal**  
**M.V.R. DEGREE COLLEGE**  
Shramika Nagar, Gajuwaka  
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Shramik Nagar, Gajuwaka, Visakhapatnam-530026

**Notice**


**Anti Ragging Committee**


A meeting of Anti- Ragging Committee will be held on on Aug 18<sup>th</sup> ,2020 in Lecturer Hall-1 at 2:00 pm MVR College .The chairman of the meeting Dr. A. Bala Krishna has presided the meeting by welcoming the members.

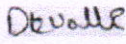
**Agenda of the Meeting**


- 1) To create awareness about Ragging and its consequences
- 2) Educating students to involve themselves to participated in Anti Ragging activities
- 3) To establish Display boards in the boards in the form of flexes regarding consequences of ragging
- 4) To display the committee members and their phone number
- 5) To create an Anti ragging squad with faculty members to monitor the students within the campus and outside the campus.


**Members Participated**

Dr.S.V.Krishna 

Sri.Y.Eswara Raju 

Smt.D.Kanakvalli 

Sri.V.A.Kameshwara Rao 

Dr.P.V.D Sowjanya Kumari 

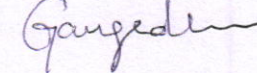
Sri.G.Ravi Kumar 

Smt.S.K.Kaiser 

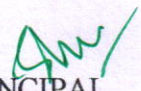
Smt.K.Indira 

Master.M.Mahindra 

Kum.Supriya 

Master Ghangadhar 



  
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Shramik Nagar, Gajuwaka, Visakhapatnam-530026

**Anti Ragging Committee**

**MINUTES OF MEETING 2020-2021**

A meeting of Anti- Ragging committee was held on Aug 18<sup>th</sup>, 2020 in Lecture Hall-1 at 2:00 pm MVR College. The chairman of the committee Dr. A.Bala Krishna has presided the meeting by welcoming the members.

**Members Participated**

Sl.NO	Name	Designation	Signature
1	Dr. A. Bala Krishna	Principal/Chairman	
2	Dr.S.V.Krishna	Convener	
3	Sri.Y.Eswara Raju	Member	
4	Smt.D.Kanakvalli	Member	
5	Sri.V.A.Kameshwara Rao	Member	
6	Dr.P.V.D Sowjanya Kumari	Member	
7	Sri.G.Ravi Kumar	Member	
8	Smt.S.K.Kaiser	Member	
9	Master.M.Mahindra	Student Member	
10	Kum.Supriya	Student Member	
11	Master Ghangadhar	Student Member	

**Agenda:**

- 1) To create awareness about Ragging and its consequences
- 2) Educating students to involve themselves to participated in Anti Ragging squad activities
- 3) To establish Display boards in the boards in the form of flexes regarding consequences of ragging
- 4) To display the committee members and their phone number
- 5) To create an Anti ragging squad with faculty members to monitor the students within the campus and outside the campus.

**Resolution of the meeting:**

- 1) It is resolved to create awareness class to the students about anti ragging by organizing a special class.
- 2) It is resolved to educate the students to involve themselves to participate in Anti ragging squad activities.
- 3) It is resolved to establish display boards in the form of flexes regarding consequences of ragging
- 4) It is resolved to display the committee members and their phone numbers



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**Shramik Nagar, Gajuwaka, Visakhapatnam-530026**

- 5) It is resolved to create an anti ragging squad with faculty members to monitor the students within the campus and outside the campus.



  
**PRINCIPAL**

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Proceedings of the Principal

President: Dr. A Bala Krishna

Sub: - MVR Degree College, Gajuwaka- Constitution of Anti Ragging Committee 2019-2020  
Orders issued regarding.

Ref: Guidelines for constitution of Anti Ragging Committee

ORDERS: With reference to the subject cited, the Principal, MVR Degree College is pleased to constitute the Anti Ragging Committee with the following members:

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10	Kum.N.Gowthami	Student Member	
11	Kum.G.Sobhana Kumari	Student Member	
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The above cited members are requested to involve wholeheartedly in the quality improvement activities of the institution and bring laurels ensuing academic year.



Principal

**PRINCIPAL**  
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**Notice**

**Anti Ragging Committee**

A meeting of Anti- Ragging Committee will be held on June 28<sup>th</sup>, 2019 in Lecture Hall-1 at 2:00 pm MVR College. The chairman of the meeting Dr. A.Bala Krishna has presided the meeting by welcoming the members.

**Agenda of the Meeting**

- 1) To create awareness about Ragging
- 2) To inform the consequences which takes place if involved in Ragging
- 3) Educating students to involve themselves to participated in Anti Ragging squad activities
- 4) To establish Display boards in the form of flexes regarding consequences of ragging
- 5) To display the committee members and their phone number
- 6) To create an Anti ragging squad with faculty members to monitor the students within the campus and outside the campus.

**Members Participated**

Dr.S.V.Krishna *S.V. Krishna*

Sri.Y.Eswara Raju *Y. Eswara Raju*

Smt.D.Kanakvalli *D. Kanakvalli*

Sri.V.A.Kameshwara Rao *V. A. Kameshwara Rao*

Dr.P.V.D Sowjanya Kumari *P. V. D. Sowjanya Kumari*

Sri.G.Ravi Kumar *G. Ravi Kumar*

Smt.S.K.Kaiser *S. K. Kaiser*

Smt.K.Indira *K. Indira*

Kum.G.Sobhana Kumari *G. Sobhana*

Kum.Nagireddy Mounica *N. Mounica*

Kum. N. Gowthami *N. Gowthami*



*[Signature]*  
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**Anti Ragging Committee**

**MINUTES OF MEETING 2019-2020**

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4	Smt.D.Kanakvalli	Member	
5	Sri.V.A.Kameshwara Rao	Member	
6	Dr.P.V.D Sowjanya Kumari	Member	
7	Sri.G.Ravi Kumar	Member	
8	Smt.S.K.Kaiser	Member	
9	Smt.K.Indira	Member	
10	Kum.N.Gowthami	Student Member	
11	Kum.G.Sobhana Kumari	Student Member	
12	Kum.Nagireddy Mounica	Student Member	

**Agenda:**

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- 2) To inform the consequences which takes place if involved in Ragging
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- 4) To establish Display boards in the form of flexes regarding consequences of ragging
- 5) To display the committee members and their phone number
- 6) To create an Anti ragging squad with faculty members to monitor the students within the campus and outside the campus.

**Resolutions of the meeting:**

- 1) It is resolved to create awareness class to the students about anti ragging by organizing a special class.
- 2) It is resolved to inform the students about ragging and it's a punishment.
- 3) It is resolved to educate the students to involve themselves to participate in Anti ragging squad activities.



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**Shramik Nagar, Gajuwaka, Visakhapatnam-530026**

- 4) It is resolved to establish display boards in the form of flexes regarding consequences of ragging
- 5) It is resolved to display the committee members and their phone numbers
- 6) It is resolved to create an anti ragging squad with faculty members to monitor the students within the campus and outside the campus.



  
**PRINCIPAL**

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Proceedings of the Principal  
President: Dr. A Bala Krishna

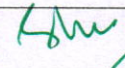
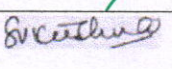
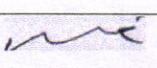
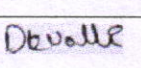
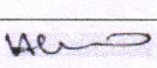
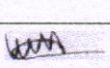
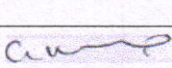
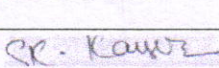
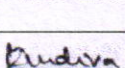
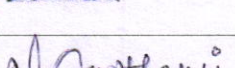
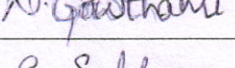
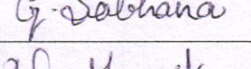
Sub: - MVR Degree College, Gajuwaka- Constitution of Anti Ragging Committee 2018-2019

Orders issued regarding.

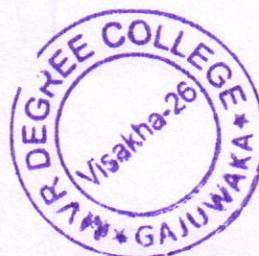
Ref: Guidelines for constitution of Anti Ragging Committee

**ORDERS:**

With reference to the subject cited, the Principal, MVR Degree College is pleased to constitute the Anti Ragging Committee with the following members:

Sl.NO	Name	Designation	Signature
1	Dr. A. Bala Krishna	Principal/Chairman	
2	Dr.S.V.Krishna	Convener	
3	Sri.Y.Eswara Raju	Member	
4	Smt.D.Kanakvalli	Member	
5	Sri.V.A.Kameshwara Rao	Member	
6	Dr.P.V.D Sowjanya Kumari	Member	
7	Sri.G.Ravi Kumar	Member	
8	Smt.S.K.Kaiser	Member	
9	Smt.K.Indira	Member	
10	Kum.N.Gowthami	Student Member	
11	Kum.G.Sobhana Kumari	Student Member	
12	Kum.Nagireddy Mounica	Student Member	

The above cited members are requested to involve wholeheartedly in the quality improvement activities of the institution and bring laurels ensuing academic year.



  
Principal

PRINCIPAL  
M.V.R. DEGREE COLLEGE  
Shramika Nagar, Gajuwaka  
VISAKHAPATNAM-530026





**M.V.R. DEGREE COLLEGE**  
(UG & PG Courses)  
(Affiliated to Andhra University)  
Shramik Nagar, Gajuwaka, Visakhapatnam-530026

**Notice**

**Anti Ragging Committee**

A meeting of Anti- Ragging Committee will be held on June 23<sup>rd</sup>, 2018 in Lecture Hall-1 at 2:00 pm in MVR College. All the members are requested to attend the meeting without fail.

**Agenda of the Meeting**

- 1) To create awareness about punishment for Ragging
- 2) Actions to be taken to curb ragging in the campus.
- 3) To create students counselors
- 4) To establish Display boards in the boards in the form of flexes regarding consequences of ragging
- 5) To display the committee members and their phone number
- 6) To create an Anti ragging squad with faculty members to monitor the students within the campus and outside the campus.

**Members Participated**

Dr.S.V.Krishna *S.V. Krishna*

Sri.Y.Eswara Raju *Y. Eswara Raju*

Smt.D.Kanakvalli *D. Kanakvalli*

Sri.V.A.Kameshwara Rao *V. A. Kameshwara Rao*

Dr.P.V.D Sowjanya Kumari *P. V. D. Sowjanya Kumari*

Sri.G.Ravi Kumar *G. Ravi Kumar*

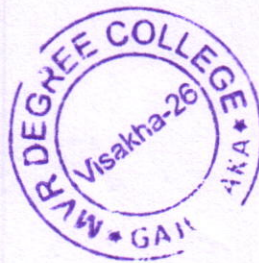
Smt.S.K.Kaiser *S. K. Kaiser*

Smt.K.Indira *K. Indira*

Kum.G.Sobhana Kumari *G. Sobhana*

Kum.Nagireddy Mounica *N. Mounica*

Kum. N. Gowthami *N. Gowthami*



*Amey*  
**PRINCIPAL**  
**M.V.R. DEGREE COLLEGE**  
Shramika Nagar, Gajuwaka  
VISAKHAPATNAM-530026





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(Affiliated to Andhra University)  
Shramik Nagar, Gajuwaka, Visakhapatnam-530026

**Anti Ragging Committee**

**MINUTES OF MEETING 2018-2019**

A meeting of Anti- Ragging committee was held on June 23<sup>rd</sup>, 2018 in Lecture Hall-1 at 2:00 pm MVR College. The chairman of the meeting Dr. A.Bala Krishna has presided the meeting by welcoming the members.

**Members Participated**

Sl.NO	Name	Designation	Signature
1	Dr. A. Bala Krishna	Principal/Chairman	
2	Dr.S.V.Krishna	Convener	
3	Sri.Y.Eswara Raju	Member	
4	Smt.D.Kanakvalli	Member	
5	Sri.V.A.Kameshwara Rao	Member	
6	Dr.P.V.D Sowjanya Kumari	Member	
7	Sri.G.Ravi Kumar	Member	
8	Smt.S.K.Kaiser	Member	
9	Smt.K.Indira	Member	
10	Kum.N.Gowthami	Student Member	
11	Kum.G.Sobhana Kumari	Student Member	
12	Kum.Nagireddy Mounica	Student Member	

**Agenda:**

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- 2) Actions to be taken to curb ragging in the campus.
- 3) To create students counselors
- 4) To establish Display boards in the boards in the form of flexes regarding consequences of ragging
- 5) To display the committee members and their phone number
- 6) To create an Anti ragging squad with faculty members to monitor the students within the campus and outside the campus.

**Resolution of the meeting:**

- 1) It is resolved to create awareness class to the students about ragging and the punishments by organizing a special class.
- 2) Resolved that Anti-ragging Committee will periodically review the situations and the information supplied by Anti Ragging Squads and recommended actions as per the regulations.



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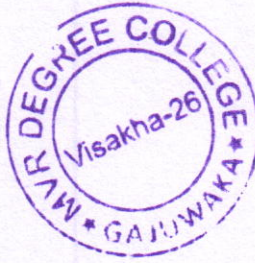


**M.V.R. DEGREE COLLEGE**  
**(UG & PG Courses)**

**(Affiliated to Andhra University)**

Shramik Nagar, Gajuwaka, Visakhapatnam-530026

- 3) Resolved to assign the faculties as students counselors to educate the students to involve themselves to participate in Anti Ragging activities.
- 4) It is resolved to establish display boards in the form of flexes regarding consequences of ragging
- 5) It is resolved to display the committee members and their phone numbers
- 6) It is resolved to create an anti ragging squad with faculty members to monitor the students within the campus and outside the campus



  
**PRINCIPAL**

**PRINCIPAL**  
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Shramik Nagar, Gajuwaka, Visakhapatnam-530026

Proceedings of the Principal

President: Dr. A Bala Krishna

Sub: - MVR Degree College, Gajuwaka- Constitution of Anti Ragging Committee 2017-2018

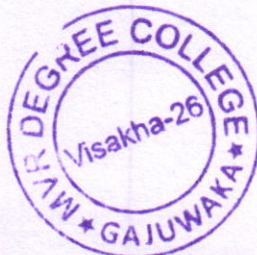
Orders issued regarding.

Ref: Guidelines for constitution of Anti Ragging Committee

ORDERS: With reference to the subject cited, the Principal, MVR Degree College is pleased to constitute the Anti Ragging Committee with the following members:

Sl.NO	Name	Designation	Signature
1	Dr. A. Bala Krishna	Principal/Chairman	
2	Dr.S.V.Krishna	Convener	
3	Sri.Y.Eswara Raju	Member	
4	Smt.D.Kanakvalli	Member	
5	Sri.V.A.Kameshwara Rao	Member	
6	Dr.P.V.D Sowjanya Kumari	Member	
7	Sri.G.Ravi Kumar	Member	
8	Smt.S.K.Kaiser	Member	
9	Smt.K.Indira	Member	
10	Adari Lavanya	Student Member	
11	P.Vasundara	Student Member	
12	M.Manikya Chandrika	Student Member	

The above cited members are requested to involve wholeheartedly in the quality improvement activities of the institution and bring laurels ensuing academic year.



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Shramik Nagar, Gajuwaka, Visakhapatnam-530026

**Notice**


**Anti Ragging Committee**


A meeting of Anti- Ragging Committee will be held on July 1, 2017 in Lecture Hall-1 at 2:00 pm in MVR College. All the members are requested to attend the meeting without fail.

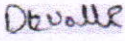
**Agenda of the Meeting**


- 1) To create awareness about Ragging
- 2) To inform the consequences which takes place if involved in Ragging
- 3) Educating students to involve themselves to participated in Anti Ragging activities
- 4) To establish Display boards in the boards in the form of flexes regarding consequences of ragging
- 5) To display the committee members and their phone number
- 6) To create an Anti ragging squad with faculty members to monitor the students within the campus and outside the campus.

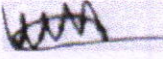
**Members Participated**


Dr.S.V.Krishna 


Sri.Y.Eswara Raju 


Smt.D.Kanakavalli 

Sri.V.A.Kameshwara Rao 

Dr.P.V.D Sowjanya Kumari 


Sri.G.Ravi Kumar 

Smt.S.K.Kaiser 

Smt.K.Indira 

Adari Lavanya 

P.Vasundara 

M.Manikya Chandrika 



**PRINCIPAL**



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Shramika Nagar, Gajuwaka  
VISAKHAPATNAM-530026





**M.V.R. DEGREE COLLEGE**  
(UG & PG Courses)  
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Shramik Nagar, Gajuwaka, Visakhapatnam-530026

**Anti Ragging Committee**

**MINUTES OF MEETING 2017-2018**

A meeting of Anti- Ragging committee was held on July 1, 2017 in Lecture Hall-1 at 2:00 pm in MVR College. The chairman of the meeting Dr. A.Bala Krishna has presided the meeting by welcoming the members.

**Members Participated**

Sl.NO	Name	Designation	Signature
1	Dr. A. Bala Krishna	Principal/Chairman	
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3	Sri.Y.Eswara Raju	Member	
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5	Sri.V.A.Kameshwara Rao	Member	
6	Dr.P.V.D Sowjanya Kumari	Member	
7	Sri.G.Ravi Kumar	Member	
8	Smt.S.K.Kaiser	Member	
9	Smt.K.Indira	Member	
10	Adari Lavanya	Student Member	
11	P.Vasundara	Student Member	
12	M.Manikya Chandrika	Student Member	

**Agenda:**

- 1) To create awareness about Ragging
- 2) To inform the consequences which takes place if involved in Ragging
- 3) Educating students to involve themselves to participated in Anti Ragging activities
- 4) To establish Display boards in the boards in the form of flexes regarding consequences of ragging



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**M.V.R. DEGREE COLLEGE**

**(UG & PG Courses)**

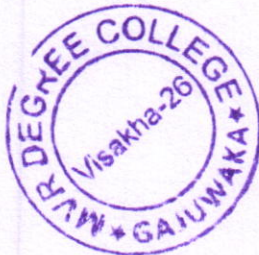
**(Affiliated to Andhra University)**

Shramik Nagar, Gajuwaka, Visakhapatnam-530026

- 5) To display the committee members and their phone number
- 6) To create an Anti ragging squad with faculty members to monitor the students within the campus and outside the campus.

**Resolution of the meeting:**

- 1) Resolved to create awareness class to the students about anti ragging by organizing a special class.
- 2) Resolved to inform the students about anti ragging by organizing a punishment.
- 3) Resolved to educate the students to involve themselves to participate in Anti ragging activities.
- 4) It is resolved to establish display boards in the form of flexes regarding consequences of ragging
- 5) It is resolved to display the committee members and their phone numbers
- 6) It is resolved to create an anti ragging squad with faculty members to monitor the students within the campus and outside the campus.



  
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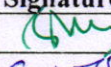
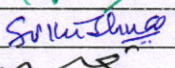
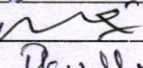
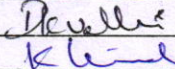
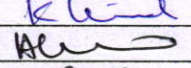
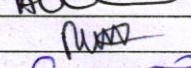
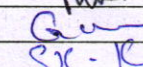
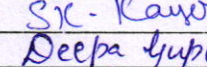
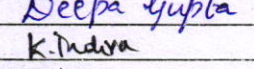
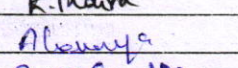
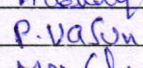
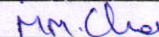


## Anti Ragging Committee -2016-17

### Minutes of Meeting

Date: July 2, 2016

This cell was constituted to avoid the ragging in MVR College and create awareness among the students about ragging and its legal consequences. This committee was constituted under the Dr A. Bala Krishna, Principal, and MVR Degree College with faculty and student members.

#### Members Participated

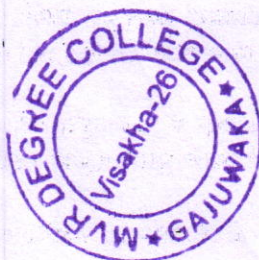
Sl. No	Name	Designation	Signature
1	Dr A.Bala Krishna	Principal/Chairman	
2	Dr.S.V.Krishna	Convener	
3	Sri Y.Eswara Raju	Member	
4	Smt .D.Kanakvalli	Member	
5	Smt K.Lidiya Grace	Member	
6	Sri V.A.Kameshwara Rao	Member	
7	Dr.P.V.D.Sowjanya Kumari	Member	
8	Sri G.RaviKumar	Member	
9	Smt S.K.Kaiser	Member	
10	Smt Dr.Deepa Gupta	Member	
11	Smt K.Indira	Member	
12	Adari lavanya	Student member	
13	P. Vasundara	Student member	
14	M. Manikya Chandrika	Student member	

#### Agenda of the meeting

- 1 To constitute Anti Ragging committee members.
- 2 To create awareness among the students regarding Anti ragging committee, its duties and disciplinary actions.
- 3 To identifying the ragging modes normally prevailing in organization.
- 4 Encouraging aggrieved student to approach the committee voluntarily to resolve his/her problem.

#### Resolutions of the meeting.

1. As per the guidance of the Principal, Anti ragging committee was constituted for the academic year 2016-17. Resolved to constitute the committee with faculty and students as its members.
2. It is resolved to request the principal to organize a special lecture class for the degree students to create awareness among the students regarding Anti Ragging and its disciplinary actions.
3. It is resolved and instructed the faculties to check and identify the ragging modes, if any prevailing in the organization.
4. Grievances drop boxes are present in the college so that aggrieved student can approach the committee voluntarily to resolve his/her problem.



  
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# M.V.R. DEGREE COLLEGE

(UG & PG Courses)

(Affiliated to Andhra University)

Shramika Nagar, Gajuwaka, Visakhapatnam-530026

Proceedings of the Principal  
President: Dr. A Bala Krishna

Sub: - MVR Degree College, Gajuwaka- Constitution of Anti ragging Committee  
2016-17

Orders issued regarding.

Ref: Guidelines for constitution of Anti ragging Committee

ORDERS: With reference to the subject cited, the Principal, MVR Degree College is pleased to constitute the Anti ragging Committee with the following members:

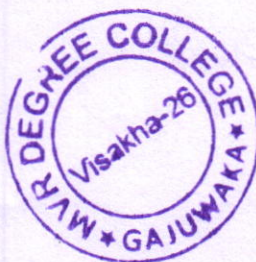
Sl. No	Name	Designation	Signature
1	Dr A.Bala Krishna	Principal/Chairman	<i>[Signature]</i>
2	Dr.S.V.Krishna	Convener	<i>[Signature]</i>
3	Sri Y.Eswara Raju	Member	<i>[Signature]</i>
4	Smt .D.Kanakvalli	Member	<i>[Signature]</i>
5	Smt K.Lidiya Grace	Member	<i>[Signature]</i>
6	Sri V.A.Kameshwara Rao	Member	<i>[Signature]</i>
7	Dr.P.V.D.Sowjanya Kumari	Member	<i>[Signature]</i>
8	Sri G.RaviKumar	Member	<i>[Signature]</i>
9	Smt S.K.Kaiser	Member	<i>[Signature]</i>
10	Smt Dr.Deepa Gupta	Member	<i>[Signature]</i>
11	Smt K.Indira	Member	<i>[Signature]</i>
12	Adari lavanya	Student member	<i>[Signature]</i>
13	P. Vasundara	Student member	<i>[Signature]</i>
14	M. Manikya Chandrika	Student member	<i>[Signature]</i>

The above cited members are requested to involve wholeheartedly in the quality improvement activities of the institution and bring laurels ensuing academic year.

*[Signature]*  
Principal

Copy to:

1. The Above members
2. HoDs of all Departments.
3. Library
4. Administrative Officers
5. File



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M.V.R. DEGREE COLLEGE  
Shramika Nagar, Gajuwaka  
VISAKHAPATNAM-530026



## NOTICE

### Anti Ragging Committee

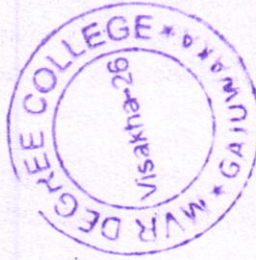
A meeting of Anti Ragging Committee will be held on July 2, 2016 in Lecturer Hall -1 at 2:00 pm, MVR College. All the members are requested to attend the meeting without fail.

#### AGENDA:-

- (1) To constitute Anti Ragging committee members.
- (2) To create awareness among the students regarding Anti ragging committee, its duties and disciplinary actions.
- (3) To identifying the ragging modes normally prevailing in organization
- (4) Encouraging aggrieved student to approach the committee voluntarily to resolve his/her problem

Principal

1. Dr.S.V.Krishna *S.V. Krishna*
2. Sri Y.Eswara Raju *Y. Eswara Raju*
3. Smt .D.Kanakvalli *D. Kanakvalli*
4. Smt K.Lidiya Grace *K. Lidiya Grace*
5. Sri V.A.Kameshwara Rao *V.A. Kameshwara Rao*
6. Dr.P.V.D.Sowjanya Kumari *P.V.D. Sowjanya Kumari*
7. Sri G.RaviKumar *G. Ravi Kumar*
8. Smt S.K.Kaiser *S.K. Kaiser*
9. Smt Dr.Deepa Gupta *Dr. Deepa Gupta*
10. Smt K.Indira *K. Indira*
11. Adari lavanya - Student *A. Lavanya*
12. P. Vasundara- student *P. Vasundara*
13. M. Manikya Chandrika- Student *M. Manikya Chandrika*



PRINCIPAL  
M.V.R. DEGREE COLLEGE  
Shramika Nagar, Gajuwaka  
VISAKHAPATNAM-530026





# M.V.R.DEGREE COLLEGE

(UG & PG Courses)

(Affiliated to Andhra University)

(An Institute of Privadarshini Educational Academy)


NAAC ACCREDITED COLLEGE.

Dr. V. RAMA RAO,  
Secretary & Correspondent

Dr. A. BALAKRISHNA,  
Principal

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## MVR DEGREE COLLEGE Rules and Procedures for the Prevention, Prohibition and Punishment of Sexual Harassment of Women at the Workplace.

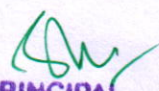
### 1. Short Title

These Rules and Procedures will be called the Rules and Procedures for the Prevention, Prohibition and Punishment of Sexual Harassment of Women at the Workplace, 2013. These have been formulated to implement MVR DEGREE COLLEGE POLICY FOR THE PREVENTION, PROHIBITION AND PUNISHMENT OF SEXUAL HARASSMENT OF WOMEN, 2013.

### 2. Definitions

- a. All the staff includes any person of the MVR DEGREE COLLEGE who is appointed as teaching and non teaching staff whether full time, temporary, ad-hoc, part-time, visiting, honorary, or on special duty or deputation and shall include persons employed on a casual or project basis and also all the students on role.
- b. **College** includes all places of work at the MVR DEGREE COLLEGE in so far as it is used for MVR DEGREE COLLEGE activities. It includes all places of work / study and administration, as well as hostel, lanes and canteens, etc. on the MVR DEGREE COLLEGE campus.
- d. **Centre / Department** include any centre /Department of MVR DEGREE COLLEGE.
- e. **Division** includes any division of MVR DEGREE COLLEGE.
- f. **Employee** includes a person employed for any work directly, or by or through any agency (including a contractor), with or without the knowledge of the principal employer, whether for remuneration or not, or working on a voluntary basis, whether the terms of employment are express or implied, and includes any person employed as a temporary, casual, piece-rated or contract worker, probationer, trainee, apprentice and students or by any other name called.
- g. **Members** includes all the employees, staff and Students MVR DEGREE COLLEGE., or anyone working in a managerial capacity including persons on the Board of Management, MVR DEGREE COLLEGE.. It also includes employees, of its affiliated Centers and Partner institutes only to the extent that they are performing MVR DEGREE COLLEGE related activities.
- h. **Outsider** includes any person who is not a member of the MVR DEGREE COLLEGE. It also includes but is not limited to any private person offering residential, food or any other facilities to members of MVR DEGREE COLLEGE.



  
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i. **College /School** includes any School of Study of MVR DEGREE COLLEGE.

I. **Sexual harassment:** The following shall constitute sexual harassment of women

1. When submission to unwelcome sexually determined behaviour such as sexual advances, requests for sexual favours, and verbal or physical conduct of a sexual nature, are explicitly or implicitly made a term or condition of employment, participation or evaluation of a woman's engagement in any MVR DEGREE COLLEGE activity.

2. When unwelcome sexually determined behaviour, including but not limited to, sexual advances, physical and /or verbal or non-verbal or conduct, such as loaded comments, remarks or jokes, letters, phone calls, sms or emails, gestures, exhibition of pornography, lurid stares, physical contact, stalking, sounds or display of a derogatory nature have the purpose and /or effect of interfering with a woman's work or of creating an intimidating, hostile or offensive employment, educational or living environment.

3. When a man uses with a sexual purpose, the body or any part of it or any object as an extension of the body in relation to a woman without her consent or against her will, such conduct will amount to sexual assault.

Explanation (a): It is clarified that it is the reasonable perception of the woman that would be relevant in determining whether any conduct was sexually determined and, if so, whether such conduct was unwelcome or not and that her objection would disadvantage her in connection with her education or employment, including evaluation, grading, recruitment or promotion, or when it creates a hostile working, or living environment.

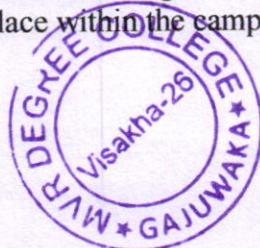
(b) "Hostile Environment" is said to be created when any act of Sexual Harassment has the purpose or effect of interfering with an individuals work performance or creating an intimidating, hostile or offensive employment, living environment.

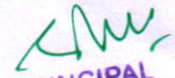
### 3. Scope of the Policy and Rules and Procedures

#### JURISDICTION

These Rules and Procedures shall be applicable to all complaints of sexual harassment made by a woman against a man only:

- i. By a woman member of MVR DEGREE COLLEGE against any male member of the College irrespective of where the harassment is alleged to have taken place.
- ii. By a woman against a male member of the College irrespective of whether sexual harassment is alleged to have taken place within or outside the campus
- iii. By a woman member or resident against a male resident when sexual harassment is alleged to have taken place within the campus.



  
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- iv. By an outsider woman against a male member of the College when sexual harassment is alleged to have taken place within the campus.
- v. In the case of third party / outsider harassment, with the consent of the aggrieved woman, the College can take immediate steps and initiate action by making a complaint with the appropriate authority having jurisdiction over the offence. Further the College and the committee will actively assist and provide available resources to the complainant woman in pursuing the complaint.

## 4. General Duties and Responsibilities of MVR DEGREE College

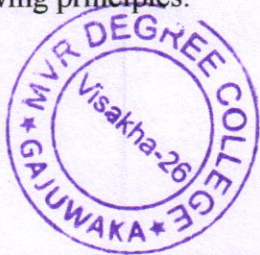
MVR DEGREE COLLEGE shall:

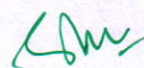
- (a) Ensure a safe environment free from Sexual Harassment for women including prevention and deterrence of Sexual Harassment.
- (b) Prepare and prominently display the policy for the prevention and prohibition of Sexual Harassment.
- (c) Maintain a proactive program to educate all members as to the definition of sexual harassment and procedure for redress.
- (d) Undertake workshops and training programs at regular intervals for sensitizing the members.
- (e) Prominently display notices in various places spreading awareness about the issue of "Sexual Harassment at the Workplace" and giving information about the redress mechanism that has been put in place and encouraging women to file their grievances.
- (f) Facilitate initiation of proceedings under this Policy through the institution of Committee against Sexual Harassment for redress of acts of sexual harassment.
- (g) Filing of a complaint shall not adversely affect the complainant's status/job, salary/promotion, grades etc. During the pendency of an enquiry and till the final determination of a complaint of sexual harassment under this Policy the College shall not alter the conditions of service of the Complainant/Supporter/Witness concerned to their prejudice, as a consequence to the filing, participation or holding of an enquiry under this Policy.

## 5. THE COMPLAINTS MECHANISM AND THE SCOPE OF ITS FUNCTIONS

### GUIDING PRINCIPLES FOR CONSTITUTION OF COMMITTEES

- i) The Complaints and redress mechanism at MVR DEGREE College has been formulated in accordance with the following principles:



  
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- In order to ensure that the Committees against Sexual Harassment are gender sensitive and representative, members will be drawn from different categories.
- To make the Committees representative, each category of Collegemembers is given representation in the Committee.
- The 1997 Supreme Court judgment makes it mandatory for each Committee to have a woman chairperson.
- Not less than half of the Committee members shall be women.
- All members of the Committee against Sexual Harassment should be neutral and unbiased.

## 6. STATUS:

i) To implement MVR DEGREE COLLEGE's Policy Against Sexual Harassment the following Committee shall be constituted:

- MVR DEGREE COLLEGE Committee Against Sexual Harassment

i) The Committee shall have statutory status and be empowered to carry out the mandate of this policy including conducting an enquiry into complaints of sexual harassment.

ii) As clarified by the Supreme Court in Medha Kotwal Lele and ors. Vs UOI and ors. W.P. (Crl.) No. 173-177/1999, order dt. 26.04.04, the Committee Against Sexual Harassment envisaged and constituted under this Policy will be deemed to be an inquiry authority for the purposes of MVR College Rules and the Report of the Committee Against Sexual Harassment shall be deemed to be an inquiry report under the College rules. The disciplinary authority will act on the report of the Committee against Sexual Harassment in accordance with the Rules.

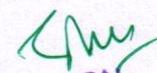
## 7. COMPOSITION AND METHOD OF CONSTITUTING THE COMPLAINT COMMITTEE AGAINST SEXUAL HARASSMENT

### (i) Committee Against Sexual Harassment at MVR DEGREE COLLEGE

It shall be composed of a total of 5 members drawn from the following categories:-

- Two Senior faculty and one will be the Chairman
- Two staff members of which 1 shall be from the "Non teaching staff"
- One from Administration to coordinate the meetings.



  
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## 8. Continuity:

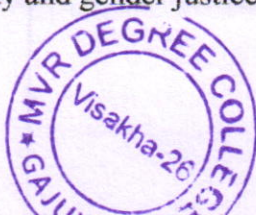
- a) To ensure a measure of continuity in the Committee against Sexual harassment, the outgoing Committee against Sexual Harassment shall nominate one person from among them to continue as a member of the said Committee for another term of 2 years.
- b) The representation on the Committee of the category to which the member nominated by the Committee to continue belongs shall accordingly be adjusted to ensure that no category of members is over represented.
- c) In no event shall any member of Committee continue as a member for more than 2 terms i.e 4 years.

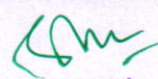
## 9. POWER AND DUTIES OF THE COMMITTEE AGAINST SEXUAL HARASSMENT

### A. Preventive

#### Gender sensitization and Orientation

1. To work towards creating an atmosphere promoting equality, non discrimination and gender justice
2. To promote and facilitate measures to create a work and study environment that is free of sexual harassment of women.
3. To publicize widely the policy against sexual harassment in English and the language of the region where the College is located, especially through the Newsletter, or other appropriate document and display the same on notice boards, website, offices etc.
4. Every recruitment announcement must state: MVR DEGREE COLLEGE has a policy against sexual harassment and is committed to providing an environment free from sexual harassment of women at the workplace.
5. To regularly organize and carry out programs for gender sensitization of MVR DEGREE COLLEGE members through workshops, seminars, posters, film shows, debates etc. It may enlist the help of specialized NGOs to carry out these programs.
6. All new service /employment/consultancies or any other contract for work with any member of MVR DEGREE COLLEGE shall include the policy against Sexual Harassment as part of the contract.
7. Those already in service shall be asked to sign this Policy.
8. The Complaints Committee shall take suo moto notice of grave violations of the basic principles of gender sensitivity and gender justice on the campus.



  
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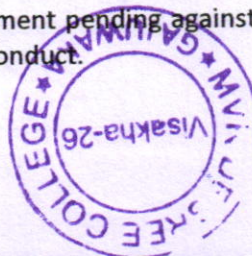
## B. REMEDIAL

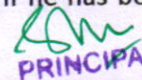
### Enquiry

1. To receive and take cognizance of complaints made about sexual harassment of women at the workplace.
2. To conduct enquiries into these complaints, place findings before the concerned disciplinary authority and recommend penalties against the harasser in accordance with the rules and procedures laid down.
3. To ensure the safety of the complainant and witnesses during the pendency of the enquiry and till the final determination of the complaint, by advising the concerned authorities to issue warnings, suspension or any other order, if the harasser harasses or intimidates the complainant or witnesses.
4. To make efforts to ensure that the complainants and the witnesses are not further victimised or discriminated against while it is dealing with the complaint. The committee shall take action against anyone who threatens or intimidates the complainant or members of the committee. This may be in the nature of issuing a restraining order against the defendant or any other person/s.
5. To seek medical, police and legal intervention with the consent of the complainant.
6. To make arrangements for appropriate legal, psychological / emotional and physical support for the complainant if she so desires.
7. In the case of third party/ outsider harassment, with the consent of the aggrieved woman the College shall initiate action by making a complaint with the appropriate authority having jurisdiction over the offence. Further the College and the committee will actively assist and provide available resources to the complainant woman in pursuing the complaint.

### 10. Guidelines for all Committees Against Sexual Harassment:

- a. The Chairperson (woman) and members of the committee to be nominated by the VC from the panels recommended.
- b. At least 50% of the members in each of these categories should be women.
- c. The term of each Committee shall be two years. The previous Committee will however continue till the new Committee is constituted.
- d. In the event of the expiry of the term of a Committee Against Sexual Harassment during the pendency of an enquiry then for purposes of that complaint the Committee Against Sexual Harassment will be regarded as a valid Committee, under this Policy and Service Rules, till the submission of the Enquiry Report to the disciplinary authority.
- e. A person shall be disqualified from being appointed, elected, nominated or designated as, or for being continued as, a member of any Committee Against Sexual Harassment if there is any complaint concerning sexual harassment pending against him, or if he has been found guilty of sexual harassment/serious misconduct.



  
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- f. In any complaint where the defendant is the Head of the institution then the said complaint shall be enquired into by the Management Committee.

## 11. Procedure for Registering Complaints

- i. The mechanism for registering complaints should be safe, accessible and sensitive.
- ii. All complaints must be brought by the complainant in person.

The following exceptions will be admitted:

**a. In cases of forced confinement of the person.** In such a case, brought by another person on behalf of the complainant, the committee will examine whether an enquiry, intervention or some other assistance is needed.

**b.** In cases of appeals where it is difficult for the complainant to travel in person to the location of the appellate body.

**c.** In exceptional cases, third party/witness complaints may be entertained. In such cases, the committee will ascertain whether the woman alleged to have been sexually harassed wishes to lodge a formal complaint. Once such a complaint is received the committee shall proceed to enquire into it as per the procedure specified.

iii. If the complainant wishes she can be accompanied by a representative.

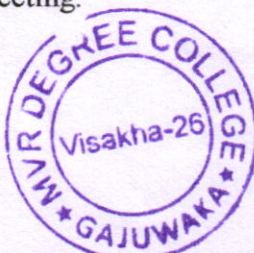
iv. Complaints can be lodged directly with any member of the relevant Committee Against Sexual Harassment, or through existing channels for lodging grievances, such as the College authorities, etc. If the complaint is made through any such channel, the person to whom the complaint is made should bring it to the notice of the Committee within two working days of its receipt by her/him.

v. A complaint can be directly referred by the PRINCIPAL. However, in such cases, which will be exceptional, the PRINCIPAL will record the reasons for the same.

vi. The complaint may be oral or in writing. If the complaint is oral, it shall be reduced in writing by the Complaints Committee member receiving the complaint and the same shall be authenticated by the complainant under her dated signature or thumb impression as the case may be.

vii. All complaints made to any Committee member must be received and recorded by the member, who shall then inform the Chairperson about the complaint, who in turn shall call a meeting of the Committee.

viii. All meetings of the committee will be called by the Chairperson and a notice of at least 2 to 5 working days must be given for the meeting.



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ix. Within ten days of the receipt of a complaint, the concerned Committee against Sexual Harassment must determine whether a prima facie case of sexual harassment is made out. It shall carefully consider the complaint and may hear the complainant and the defendant and/or any other relevant person to determine whether an enquiry by the Committee is to be instituted. If the Committee considers it necessary to hear the defendant at this preliminary stage it shall issue a notice to him.

x. In case a prima facie case is established the Committee shall constitute an enquiry committee with at least one member of the complainant's and one of the defendant's category. It shall have at least 50% women.

xi. No person who is a complainant, witness, or defendant in the complaint of sexual harassment shall be a member of an Enquiry Committee.

xii. Any committee member charged with sexual harassment in a written complaint must step down as member during the enquiry into that complaint.

xiii. **If the Committee against Sexual Harassment decides not to conduct an enquiry into a complaint it shall record the reasons for the same in the minutes of the Committee meeting. The Committee shall make the same available to the complainant in writing.**

## 12. Functions of the Enquiry Committee

a. The Enquiry Committee shall enquire into the complaint of sexual harassment following procedures in conformity with the principles of natural justice and gender sensitivity.

b. The Enquiry Committee shall submit a detailed speaking report to the Committee Against Sexual Harassment in which it shall detail the proceedings of the enquiry, the statements of the complainant, the defendant, other witnesses, discuss the evidence, its findings and reasons for the same and its recommendations regarding the nature of disciplinary action, if any.

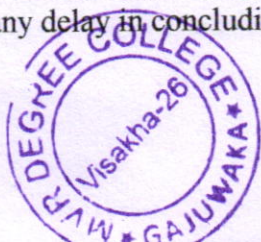
## 13. Procedure to be followed by the Enquiry Committee:

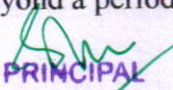
### (1) Procedure

i. During the enquiry proceedings the complainant and/or their witnesses and the defendant shall be called separately so as to ensure freedom of expression and an atmosphere free of intimidation.

ii. The complainant will be allowed to be accompanied by one representative during the enquiry.

iii. The Enquiry Committee shall strive to complete the enquiry in the shortest possible time, not exceeding three months from the date on which the complaint is referred to it. The Enquiry Committee shall be required to provide to the Complaints Committee reasons in writing for any delay in concluding the enquiry beyond a period of 3 months.



  
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- iv. Within one week of the institution of enquiry proceedings by the Complaints Committee, the Enquiry Committee shall prepare a document containing a summary of the complaint such as the location, date and time on which the incident is alleged to have occurred and shall hand over the same to the complainant and the defendant. The defendant shall be given all this information along with a copy of the Rules and Procedures of this Policy. The Enquiry Committee shall also make available to the defendant a true copy of the complaint(s) lodged by the complainant(s).
- v. The Enquiry Committee must inform the defendant in writing about the material particulars of the charges made against him and he should be given a period of 5 days to respond to the charge sheet.
- vi. The Enquiry Committee shall provide reasonable opportunity to the complainant and the defendant for presenting and defending her/his case.
- vii. Within not more than five working days on the receipt of the first intimation of the enquiry, the complainant and the defendant shall submit, to the Convener of the Enquiry Committee in writing, a list of witnesses, together with their contact details, that she/he desires the Enquiry Committee to examine.
- viii. The complainant and the defendant shall be responsible for presenting their witnesses before the Enquiry Committee. However, if the Enquiry Committee believes that the absence of either of the parties to the disputes is on valid grounds, the Enquiry Committee shall adjourn that particular meeting of the Committee for a period not exceeding five days. The meeting so adjourned shall be conducted thereafter, even if the person concerned fails to appear for the said adjourned meeting without prior intimation/valid ground.
- ix. The Enquiry Committee may call any person to appear as a witness if it is of the opinion that it shall be in the interest of justice.
- x. The Enquiry Committee shall have the power to summon any official papers or documents pertaining to the complaint under enquiry.
- xi. The Enquiry Committee may consider as relevant any earlier complaints against the defendant. However, the past sexual history of the complainant shall not be probed into as such information shall be deemed irrelevant to a complaint of sexual harassment.
- xii. The Enquiry Committee shall have the right to summon, as many times as required, the defendant, complainant and/or any witnesses for the purpose of supplementary testimony and/or clarifications.
- xiii. The defendant, the complainant, and witnesses shall be intimated at least seventy-two hours in advance in writing of the date, time and venue of the enquiry proceedings.



  
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xiv. The Enquiry Committee shall have the right to terminate the enquiry proceedings and to give an ex parte decision on the complaint, should the defendant fail, without valid ground, to present himself for three consecutive hearings convened by the Enquiry Committee.

xv. The venue of the enquiry should take into consideration the convenience and security of the complainant.

xvi. If the complainant, defendant, or witness desire to appear before the Enquiry Committee accompanied by one person of their choice, they shall communicate to the Convener of the Enquiry committee the name of that person. Such a person shall have only observer status and her/his presence during the proceedings shall be restricted to the testimony of the individual she/he is accompanying.

xvii. The identities of the Complainant and all witnesses shall throughout be protected and kept confidential by the Enquiry Committee.

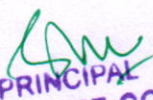
xviii. The complainant(s) and the defendant, or any one person on her/his behalf, shall have the right to examine written transcripts of the recordings with the exclusion of witnesses' names and identities. Any person nominated by the complainant and/or the defendant on her/his behalf shall be only a member of MVR DEGREE COLLEGE. No person who has been found guilty of sexual harassment shall be accepted as a nominee. The complainant(s)/defendant should inform the Enquiry committee specifically if they wish to exercise this right. The Enquiry Committee may allow access to such documents on a specific date to be intimated at least two days in advance to each of the parties concerned. At no point in time, however, can the concerned parties take these documents outside the office of the Committee Against Sexual Harassment.

xix. The complainant and the defendant shall have the right of cross-examination of all witnesses. However such cross-examination shall be conducted in the form of written questions and responses via the Enquiry Committee only. The defendant shall have no right to directly cross examine the complainant or her witnesses

xx. The defendant/complainant may submit to the Enquiry Committee, a written list of questions that he/she desires to pose to the complainant/witness. The Enquiry Committee shall retain the right to disallow any questions that it has reason to believe to be irrelevant, mischievous, slanderous, derogatory or gender-insensitive. Any behaviour, verbal or otherwise, on the part of the defendant or his nominee, that is designed to intimidate or subject the complainant or her witnesses to mental and physical trauma, can lead the Committee to recommend disciplinary action against the defendant.

xxi. All proceedings of the Enquiry Committee shall be recorded in writing. The record of the proceedings and the statement of witnesses shall be endorsed by the persons concerned in token of authenticity thereof.



  
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xxii. All persons heard by the Enquiry Committee, as well as observers/nominees, shall take and observe an oath of secrecy about the proceedings to protect the dignity of the complainant and the defendant. Any violation of the oath of secrecy may invite penalties.

**Exception:** A complainant has the right to go public about the complaint of sexual harassment if she so desires. If the Complainant goes public before filing the complaint with the Committee Against Sexual Harassment, the same shall not prejudice the Committee members. Once a complaint has been given to the Committee, the complainant should preferably not go public till the enquiry is completed, unless there are compelling reasons for her to do the same.

xxiii. The members of the Enquiry Committee shall maintain confidentiality about the proceedings conducted by them.

xxiv. If the complainant desires to tender any documents by way of evidence, the Enquiry Committee shall supply true copies of such documents to the defendant. Similarly, if the defendant desires to tender any documents in evidence, the Enquiry Committee shall supply true copies of such documents to the complainant.

xxv. In the event that the Enquiry Committee thinks that supplementary testimony is required, the Convener of the Enquiry Committee shall forward to the persons concerned a summary of the proceedings and allow for a time period of seven days to submit such testimony, in person or in writing, to the Enquiry Committee.

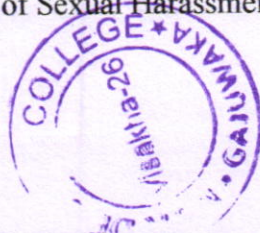
xxvi. Nothing precludes the Complaints Committee from taking cognizance of any new fact or evidence which may arise or be brought before it during the pendency of the enquiry proceedings. If a new fact or evidence is brought to the notice of the Committee Against Sexual Harassment after submission of the Enquiry Report to the appropriate disciplinary authority, then in the event of the constitution of the reconvened Enquiry Committee, at least half of the members of the Enquiry Committee shall be those who originally enquired into the said complaint.

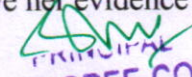
xxvii. The Enquiry committee shall be sensitive to the covert, private and insidious nature of Sexual Harassment and shall take into account that often the aggrieved woman may not be able to submit/ present direct or corroborative evidence.

xxviii. The Enquiry committee shall not permit any evidence or examination based on the aggrieved woman's character, personal life, conduct, personal and sexual history.

xxix. The Enquiry committee shall take note of the respective socio-economic positions of the parties, their hierarchy in the respective organization / workplace, the employer-employee equations and other power differences while appreciating the evidence.

xxx. The Enquiry committee shall, inform the complainant/s, that she may give her evidence in writing provided that she makes herself available for examination by the defendant on the same, unless the alleged victim of Sexual Harassment opts to give her evidence orally.



  
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xxxi. The Enquiry committee shall inform the complainant/s that she may give her answers to questions of a sensitive nature in writing at the enquiry proceedings during cross examination.

xxxii. All information received in the course of the examination and enquiry into a complaint of sexual harassment shall be held in trust by the concerned Committee Against Sexual Harassment and the same shall not be made available pursuant to an application under the Right To Information Act, 2005. Such information shall constitute an exception under Section 8 (e) of the Right To Information Act, 2005, as the same is held by the Committee Against Sexual Harassment in a fiduciary relationship and the non disclosure of the same will not against public interest. To the contrary disclosure of such information may endanger the life or physical safety of the complainant or any of the witnesses. An exception to this Rule will be when the complainant herself applies for information under the Right to Information Act, 2005.

**2. Enquiry to be completed within 90 days:** - The enquiry shall be completed and the Enquiry Report submitted to the Committee Against sexual Harassment within a period of 90 days from the date on which the enquiry is commenced. In the event of any delay in submission of the Enquiry Report the reasons for the same shall be recorded in writing.

## 14. Findings of the Enquiry Committee:

i)(a) After concluding its enquiry, the Enquiry Committee shall submit a detailed and reasoned written report of its findings to the Chairperson of the relevant Committee Against sexual Harassment. The enquiry report shall specify the details of the charge(s) against the defendant, the statements made and evidence presented in the enquiry and a discussion of the reasons upon which the findings arrived at by the Enquiry Committee.

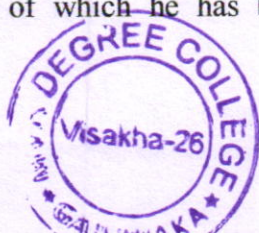
(b) No observations regarding the work and behaviour of either the complainant or defendant shall be made which are not related to the alleged act of sexual harassment. However, the Committee may consider as relevant any earlier complaints of sexual harassment against the defendant.

ii) Upon the completion of an enquiry the said Committee may by a detailed and reasoned order pass any of the following orders:

(a) If the Enquiry Committee finds no merit in the complaint, it shall write to the Chairperson of the Committee Against Sexual Harassment giving reasons for its conclusions. The concerned Committee may then dismiss the complaint which was subject of the Inquiry.

(b) If the Enquiry Committee find the complaints proven on a balance or probabilities it shall give a detailed and reasoned finding to that effect.

(c) In the event that the Enquiry Committee finds the defendant guilty of sexual harassment, it shall also recommend the nature of disciplinary action to be taken taking into consideration the gravity of the offence of which he has been found guilty and the impact on the



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complainant. It shall also recommend whether after disciplinary action has been taken, the disciplinary authority should publicise the identity of the offender, the misconduct and the disciplinary action taken.

## 15. Report of the Enquiry Committee

i) The report of the Enquiry Committee shall be deemed to be an inquiry report under the Conduct Rules, or any other rules governing the organisation.

ii) Within 5 working days of the receipt of the report of the Enquiry Committee, the Chairperson of the Committee Against Sexual Harassment shall convene a meeting. Each member of the Committee Against Sexual Harassment shall have the right to access the entire enquiry proceedings, or any part thereof. The Committee Against Sexual Harassment will discuss the Report and recommendations for disciplinary action, if any, by Enquiry Committee. Within two working days of the adoption of the report of the Enquiry Committee, the Chairperson of the Committee Against Sexual Harassment shall forward the Enquiry Report, together with a summary of the opinions of the members of the Committee Against Sexual Harassment (including dissenting opinions) to the Disciplinary Authority..

## 16. Action to be taken by Disciplinary Authority

i) Upon receipt of the Enquiry Report the disciplinary authority will promptly act on the Enquiry report. If the disciplinary authority disagrees with or wishes to modify the recommendations made by the Committee Against Sexual Harassment it may do so by recording the reasons in writing. The same shall also be communicated in writing to the concerned Committee Against Sexual Harassment.

ii) A copy of the Enquiry Report shall be given by the disciplinary authority to the complainant and the defendant.


iii) The disciplinary authority shall however take disciplinary action only after giving the defendant an opportunity to reply to the findings of the Committee Against Sexual Harassment through an oral or written representation in accordance with the service rules and principles of natural justice.

v) No person accused of an act of Sexual Harassment under this policy shall be part of the decision making process referred to in this section.

## 17. APPEAL:

The complainant and the defendant shall have the right to appeal if they are dissatisfied with the decision of the concerned Committee Against Sexual Harassment or the disciplinary authority.



  
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## 18. Redressal

- i) The Committee can ask for the suspension/ transfer of the alleged harasser from his official position, during the pendency of the enquiry if his presence is likely to interfere with the enquiry.
- ii) The victim of sexual harassment will have the option to seek transfer of the perpetrator or their own transfer where applicable.
- iii) The Head of the institution upon receipt of the enquiry report shall refer the same to the Governing Body or any other appropriate body and institute disciplinary action on the basis of the recommendations of the concerned Committee Against Sexual Harassment.
- iv) The disciplinary action will be commensurate with the nature and impact of the sexual harassment.

## 19. Penalties

1). Any member of the College staff, service provider, resident, found guilty of sexual harassment shall be liable for disciplinary action.


2). The penalties listed below are indicative, and shall not constrain the College authorities from considering others, in accordance with the rules governing the conduct of all members of the College.

- i. Warning
- ii. Written apology
- iii. Bond of good behaviour
- iv. Adverse remarks in the Confidential Report
- v. Debarring from supervisory duties
- vi. Denial of re-employment
- vii. Stopping of increments/promotion
- viii. Reverting, demotion
- ix. Transfer
- x. Dismissal
- xiv. Withdrawal of residential facilities and prohibition from entry on the campus etc. xv. Any other relevant mechanism.

**In the case of third party harassment/outsider harassment, or harassment by service provider the College authorities may:**

- i. Issue a warning, reprimand, or censure
- ii. A letter communicating his misconduct to his place of education, employment or residence.
- iii. Declaration of the campus as out of bounds for him



  
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- iv. Withdrawal of the right to run/manage/work in any commercial enterprise, or to provide services, on the campus.
- v. Any other action as may be necessary.

### 3). Penalty in Case of a Second Offence

A second, or repeated offence, may, on the recommendation of the concerned Committee Against Sexual Harassment, attract an enhanced penalty.

4). Non-adversarial modes of redress and resolution could also be considered in appropriate cases. Examples of this may be verbal warning, verbal apology, promise of good behaviour, counselling etc.

### 20. Monitoring and Review

1. The Committee will send an Annual Report to the Management detailing the work undertaken by them.

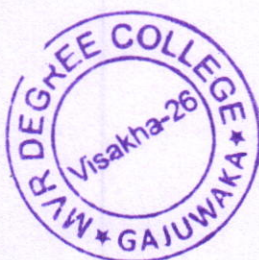
### 21. Amendments to the Policy

On the basis of their experience of the working of the policy, the Committee will have the power to make recommendations to the Management about changes in the Policy/ Rules and Procedure.

### 22. Where Sexual Harassment amounts to criminal offence:-

Where the conduct of Sexual Harassment amounts to a specific offence under the Indian Penal Code (45 of 1860) or under any other law; it shall be the duty of the Committee Against Sexual Harassment to immediately inform the complainant of her right to initiate action in accordance with law with the appropriate authority, and to give advice and guidance regarding the same.

Any such action or proceedings initiated shall be in addition to proceedings initiated and /or any action taken under this Policy.



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## Proceedings of the Principal

President: Dr. A Bala Krishna

Sub: - MVR Degree College, Gajuwaka- Constitution of Women Redressal Cell/ women Protection Committee/ Anti Sexual Harassment Committee: 2020-21  
Orders issued regarding.

Ref: Guidelines for constitution of Women Redressal Cell/ women Protection Committee/ Anti Sexual Harassment Committee:

### ORDERS:

With reference to the subject cited, the Principal, MVR Degree College is pleased to constitute the Women Redressal Cell/ women Protection Committee/ Anti Sexual Harassment Committee with the following members:

Sl. No	Name	Designation	signature
1	Dr. A Bala Krishna	Chairman	
2	Dr. PVDS Kumari	convener	
3	Smt. G. Sujatha	Member	
4	Smt. Radha Kumari	Member	
5	Smt . Aruna Kumari	Member	
6	Smt. S k. Kaizer	Member	
7	Smt . D. Kanakavalli	Member	

The above cited members are requested to involve wholeheartedly in the quality improvement activities of the institution and bring laurels ensuing academic year.

Principal

### Copy to:

1. The Above members
2. HoDs of all Departments.
3. Library
4. Administrative Officers
5. File

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## NOTICE

### Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee

A meeting of Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee will be held on August 14, 2020 in Seminar Hall -1 at 3:00 pm, MVR College. All the members are requested to attend the meeting without fail.

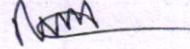
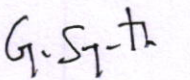
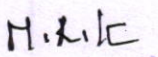
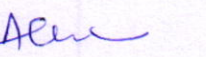
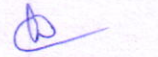
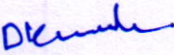
#### AGENDA:-

- Frequency of sitting in meeting
- To discuss about the committee procedures.
- To create awareness among the students regarding the existence of the Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee in the college and to inform them about the Committee members along with their contact details..
- Suggestions of the committee members and any other matters with the permission of the Chair.

  
Principal

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#### Members

- 1 Dr. PVDS Kumari 
- 2 Smt. G. Sujatha 
3. Smt. Radha Kumari 
4. Smt . Aruna Kumari 
5. Smt. S k. Kaizer 
6. Smt . D. Kanakavalli 





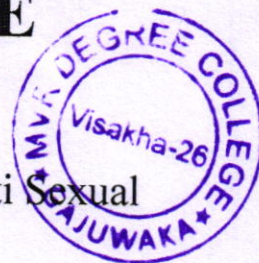
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## Women Redressal Cell/ women Protection Committee/ Anti Sexual Harassment Committee- 2020-21



Minutes of meeting no. 01

Date: August 14, 2020

The 1<sup>st</sup> meeting of the Women Redressal Cell/ women Protection Committee/ Anti Sexual Harassment Committee with newly constituted member for the academic year 2020-21 was held in seminar hall.

The following members have participated

Sl. No	Name	Designation	signature
1	Dr. A Bala Krishna	Chairman	
2	Dr. PVDS Kumari	convenor	
3	Smt. G. Sujatha	Member	
4	Smt. Radha Kumari	Member	
5	Smt. Aruna Kumari	Member	
6	Smt. S k. Kaizer	Member	
7	Smt. D. Kanakavalli	Member	

The meeting was chaired by the principal Dr. A. BALA KRISHNA. The following agenda was discussed during the meeting and it was unanimously resolved to implement them in the institution.

### AGENDA FOR DISCUSSION:-

- Frequency of sitting in meeting
- To discuss about the committee procedures.
- To create awareness among the students regarding the existence of the Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee in the college and to inform them about the Committee members along with their contact details..
- Suggestions of the committee members and any other matters with the permission of the Chair.



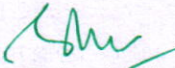
## Resolutions:-

- Resolved to conduct a committee meeting twice in a year, the committee may call for emergency meeting if necessary.
- Resolved that assigned faculty members and floor in-charges will be supervising the students in class rooms as well as in corridors so as to avoid the indiscipline behavior of the students.

Compliant Boxes are fixed in College Campus, it is resolved that the committee will check the complaint box on every Friday for any grievances. On receiving the complaint, the institution shall refer the complaint to the appointed committee, on the case may be, along with its comments within 15 days of the receipt of the complaint. The Committee shall fix a date for hearing the complaint which shall be communicated to the institution and aggrieved student and shall take necessary actions as per the rules and regulations of the institution.

- Resolved to share the contact information of the Committee members to the students.
- As there is no point of discussion placed by the members, the chairman of the committee concluded by presenting vote of thanks.



  
Principal

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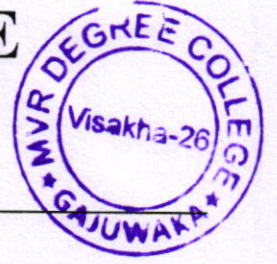


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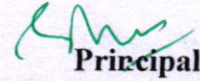
## NOTICE

### Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee

A meeting of Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee will be held on Feb 14, 2021 in Seminar Hall -1 at 3:00 pm, MVR College. All the members are requested to attend the meeting without fail.

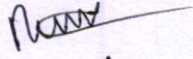
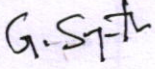
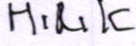
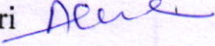


#### AGENDA:-

- Meeting Minutes of the last meeting reviewed.
- To discuss about the complaints lodge by the girl students of the college.
- Misc.

  
Principal

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VISAKHAPATNAM-530026

#### Members

- 1 Dr. PVDS Kumari 
- 2 Smt. G. Sujatha 
3. Smt. Radha Kumari 
4. Smt . Aruna Kumari 
5. Smt. S k. Kaizer 
6. Smt . D. Kanakavalli 



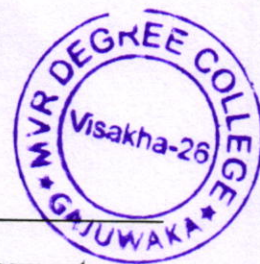


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## Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee

A meeting of Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee was held on Feb 14, 2021 in Seminar Hall -1 at 3:00 pm, MVR College. Dr. A Bala Krishna, Principal of MVR Degree College preceded the meeting by welcoming the members of the committee.

### Participants of the meeting:

Sl. No	Name	Designation	signature
1	Dr. A Bala Krishna	Chairman	
2	Dr. PVDS Kumari	convener	
3	Smt. G. Sujatha	Member	
4	Smt. Radha Kumari	Member	
5	Smt. Aruna Kumari	Member	
6	Smt. S k. Kaizer	Member	
7	Smt. D. Kanakavalli	Member	

### The Agenda of the Meeting:

- Meeting Minutes of the last meeting reviewed.
- To discuss about the complaints lodge by the girl students of the college.
- Misc.

### Resolutions;

- Minutes of last meeting was read by Dr. Bala Krishna, Principal MVR Degree College, and all the members of the committee have approved and accepted.
- It was resolved that Zero complaints were lodged during the academic year. Hence, NO GRIEVANCES.
- As there is no point of discussion placed by the members under miscellaneous, hence, the chairman of the committee concluded by presenting vote of thanks.

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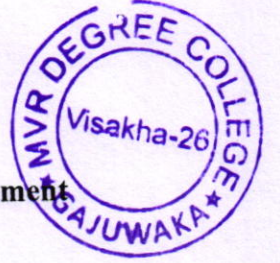
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## NOTICE

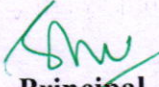


### Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee

A meeting of Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee will be held on June 7, 2019 in Lecturer Hall -1 at 3:00 pm, MVR College. All the members are requested to attend the meeting without fail.

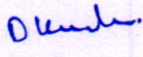
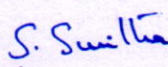
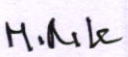
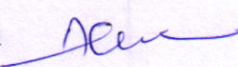
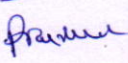
#### AGENDA:-

- Frequency of sitting in meeting
- To discuss about the committee procedures.
- To create awareness among the students regarding the existence of the Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee in the college and to inform them about the Committee members along with their contact details.
- Any other matters with the permission of the Chair.

  
Principal

PRINCIPAL  
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Shramika Nagar, Gajuwaka  
VISAKHAPATNAM-530026

#### Members

1. Smt. D. Kanakavalli 
2. Smt. S. Sunitha 
3. Smt. Radha Kumari 
4. Smt. M. Aruna Kumari 
5. Smt. T. L. Prasuna 





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Proceedings of the Principal  
President: Dr. A Bala Krishna



Sub: - MVR Degree College, Gajuwaka- Constitution of **Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment**

**Committee 2019-20**

Orders issued regarding.

Ref: Guidelines for constitution of Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee

**ORDERS:**

With reference to the subject cited, the Principal, MVR Degree College is pleased to constitute the Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee with the following members:

Sl. No	Name	Designation	Signature
1	Dr. A. Bala Krishna	Principal	
2	Smt. D. Kanakavalli	Convener	
3	Smt. S. Sunitha	Member	
4	Smt. Radha Kumari	Member	
5	Smt. M. Aruna Kumari	Member	
6.	Smt. P L Prasuna	Member	

The above cited members are requested to involve wholeheartedly in the quality improvement activities of the institution and bring laurels ensuing academic year.

Principal

Copy to:

1. The Above members
2. HoDs of all Departments.
3. Library
4. Administrative Officers
5. File

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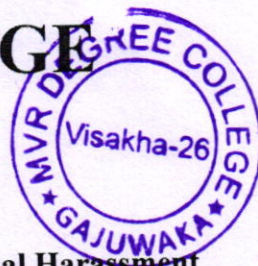


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## Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee -2019-20

The Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee meeting was held on June 7, 2019 headed by the Dr. A Bala Krishna, Principal of MVR Degree College at 3.00 pm in the college.

### Participants of the meeting:

Sl. No	Name	Designation	signature
1	Dr. A. Bala Krishna	Principal/ Chairman	
2	Smt. D. Kanakavalli	Convener	
3	Smt. S. Sunitha	Member	
4	Smt. Radha Kumari	Member	
5	Smt. M. Aruna Kumari	Member	
6.	Smt. T. L. Prasuna	Member	

### The Agenda of the Meeting:

- Frequency of sitting in meeting
- To discuss about the committee procedures.
- To create awareness among the students regarding the existence of the Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee in the college and to inform them about the Committee members along with their contact details.
- Any other matters with the permission of the Chair.

### Resolutions;

- Resolved to conduct a committee meeting twice in a year, the committee may call for emergency meeting if necessary.
- Resolved that assigned faculty members and floor in-charges will be supervising the students in class rooms as well as in corridors so as to avoid the indiscipline behavior of the students.

Compliant Boxes are fixed in College Campus, it is resolved that the committee will check the complaint box on every Friday for any grievances. On receiving the complaint, the institution shall refer the complaint to the appointed



committee, on the case may be, along with its comments within 15 days of the receipt of the complaint. The Committee shall fix a date for hearing the complaint which shall be communicated to the institution and aggrieved student and shall take necessary actions as per the rules and regulations of the institution.

- Resolved to share the contact information of the Committee members to the students.
- As there is no point of discussion placed by the members, the chairman of the committee concluded by presenting vote of thanks.



  
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Shramika Nagar, Gajuwaka  
VISA KHAPATNAM-530020





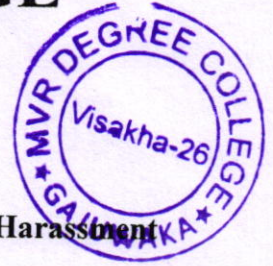
# M.V.R. DEGREE COLLEGE

(UG & PG Courses)

(Affiliated to Andhra University)

Shramika Nagar, Gajuwaka, Visakhapatnam-530026

## NOTICE



### Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee

A meeting of Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee will be held on December 20, 2019 in Lecturer Hall -1 at 3:00 pm, MVR College. All the members are requested to attend the meeting without fail.

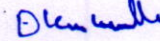
#### AGENDA:-

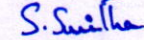
- Meeting Minutes of the last meeting reviewed.
- To discuss about the complaints lodge by the girl students of the college.
- Misc.

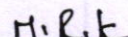
  
Principal


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M.V.R. DEGREE COLLEGE  
Shramika Nagar, Gajuwaka  
VISAKHAPATNAM-530026

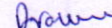
#### Members

1. Smt. D. Kanakavalli 

2. Smt. S. Sunitha 

3. Smt. Radha Kumari 

4. Smt. M. Aruna Kumari 

5. Smt. T. L. Prasuna 



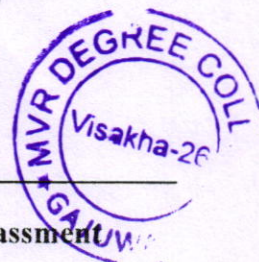


# M.V.R. DEGREE COLLEGE

(UG & PG Courses)

(Affiliated to Andhra University)

Shramika Nagar, Gajuwaka, Visakhapatnam-530026



## Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee

A meeting of Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee was held on Dec 20, 2019 in Lecturer Hall -1 at 3:00 pm, MVR College. Dr. A Bala Krishna, Principal of MVR Degree College preceded the meeting by welcoming the members of the committee.

### Participants of the meeting:

Sl. No	Name	Designation	signature
1	Dr. A. Bala Krishna	Principal/ Chairman	
2	Smt. D. Kanakavalli	Convener	
3	Smt. S. Sunitha	Member	
4	Smt. Radha Kumari	Member	
5	Smt. M. Aruna Kumari	Member	
6.	Smt. T. L Prasuna	Member	

### The Agenda of the Meeting:

- Meeting Minutes of the last meeting reviewed.
- To discuss about the complaints lodge by the girl students of the college.
- Misc.

### Resolutions;

- Minutes of last meeting was read by Dr. Bala Krishna, Principal MVR Degree College, and all the members of the committee have approved and accepted.
- It was resolved that Zero complaints were lodged during the academic year. Hence, NO GRIEVENCES recorded.
- As there is no point of discussion placed by the members under miscellaneous, hence, the chairman of the committee concluded by presenting vote of thanks.

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Shramika Nagar, Gajuwaka,  
VISAKHAPATNAM-530026





# M.V.R. DEGREE COLLEGE

(UG & PG Courses)

(Affiliated to Andhra University)

Shramika Nagar, Gajuwaka, Visakhapatnam-530026



Proceedings of the Principal  
President: Dr. A Bala Krishna

Sub: - MVR Degree College, Gajuwaka- Constitution of **Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee** 2018-19

Orders issued regarding.

Ref: Guidelines for constitution of Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee

## ORDERS:

With reference to the subject cited, the Principal, MVR Degree College is pleased to constitute the Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee with the following members:

Sl. No	Name	Designation	Signature
1	Dr. A. Bala Krishna	Principal	
2	Smt. D. Kanakavalli	Convener	
3	Smt. S. Sunitha	Member	
4	Smt. Radha Kumari	Member	
5	Smt. M. Aruna Kumari	Member	
6	Smt. T. L Prasuna	Member	

The above cited members are requested to involve wholeheartedly in the quality improvement activities of the institution and bring laurels ensuing academic year.

Principal

Copy to:

1. The Above members
2. HoDs of all Departments.
3. Library
4. Administrative Officers
5. File

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**M.V.R. DEGREE COLLEGE**  
Shramika Nagar, Gajuwaka  
VISAKHAPATNAM-530026





# M.V.R. DEGREE COLLEGE

(UG & PG Courses)

(Affiliated to Andhra University)

Shramika Nagar, Gajuwaka, Visakhapatnam-530026

## NOTICE




### Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee

A meeting of Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee will be held on June 18, 2018 in Lecturer Hall -1 at 3:00 pm, MVR College. All the members are requested to attend the meeting without fail.

#### AGENDA:-

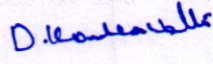
- Frequency of sitting in meeting
- To discuss about the committee procedures.
- To create awareness among the students regarding the existence of the Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee in the college and to inform them about the Committee members along with their contact details.
- Any other matters with the permission of the Chair

  
Principal

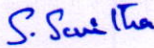
PRINCIPAL  
M.V.R. DEGREE COLLEGE  
Shramika Nagar, Gajuwaka  
VISAKHAPATNAM-530026

#### Members

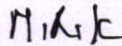
1. Smt. D. Kanakavalli



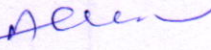
2. Smt. S. Sunitha



3. Smt. Radha Kumari

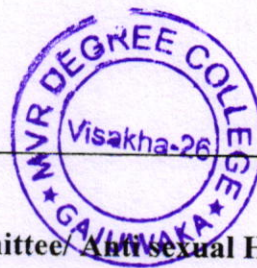


5. Smt. M. Aruna Kumari



6. Smt T.L Prasuna





2018-19

**Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee**

The Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee meeting was held on June 18, 2018 headed by the Dr. A Bala Krishna, Principal of MVR Degree College at 3.00 pm in the college.

**Participants of the meeting:**

Sl. No	Name	Designation	signature
1	Dr. A. Bala Krishna	Principal/ Chairman	
2	Smt. D. Kanakavalli	Convener	
3	Smt. S. Sunitha	Member	
4	Smt. Radha Kumari	Member	
5	Smt. M. Aruna Kumari	Member	
6.	Smt. T. L. Prasuna	Member	

**The Agenda of the Meeting:**

- Frequency of sitting in meeting
- To discuss about the committee procedures.
- To create awareness among the students regarding the existence of the Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee in the college and to inform them about the Committee members along with their contact details.
- Any other matters with the permission of the Chair.

**Resolutions;**

- Resolved to conduct a committee meeting twice in a year, the committee may call for emergency meeting if necessary.
  - Resolved that assigned faculty members and floor in-charges will be supervising the students in class rooms as well as in corridors so as to avoid the indiscipline behavior of the students.
- Compliant Boxes are fixed in College Campus, it is resolved that the committee will check the complaint box on every Friday for any grievances. On receiving the complaint, the institution shall refer the complaint to the appointed committee, on the case may be, along with its comments within 15 days of the receipt of the complaint. The Committee shall fix a date for hearing the



complaint which shall be communicated to the institution and aggrieved student and shall take necessary actions as per the rules and regulations of the institution.

- Resolved to share the contact information of the Committee members to the students.
- As there is no point of discussion placed by the members, the chairman of the committee concluded by presenting vote of thanks.



  
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VISAKHAPATNAM-530026





# M.V.R. DEGREE COLLEGE

(UG & PG Courses)

(Affiliated to Andhra University)

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2018-19



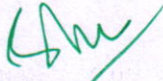
## NOTICE

### Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee

A meeting of Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee will be held on Dec 17, 2018 in Lecturer Hall -1 at 3:00 pm, MVR College. All the members are requested to attend the meeting without fail.

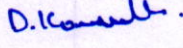
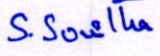
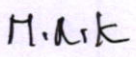
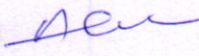
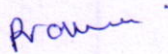
#### AGENDA:-

- Meeting Minutes of the last meeting reviewed.
- To discuss about the complaints lodge by the girl students of the college.
- Misc.

  
Principal

PRINCIPAL  
M.V.R. DEGREE COLLEGE  
Shramika Nagar, Gajuwaka  
VISAKHAPATNAM-530026

#### Members

1. Smt. D. Kanakavalli 
2. Smt. S. Sunitha 
3. Smt. Radha Kumari 
4. Smt. M. Aruna Kumari 
5. Smt. P L Prasuna 





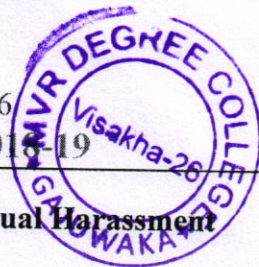
# M.V.R. DEGREE COLLEGE

(UG & PG Courses)

(Affiliated to Andhra University)

Shramika Nagar, Gajuwaka, Visakhapatnam-530026

2018-19



## Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee

A meeting of Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee was held on Dec 17, 2018 in Lecturer Hall -1 at 3:00 pm. Dr. A. Bala Krishna, Principal of MVR Degree College preceded the meeting by welcoming the members of the committee.

### Participants of the meeting:

Sl. No	Name	Designation	signature
1	Dr. A. Bala Krishna	Principal/ Chairman	
2	Smt. D. Kanakavalli	Convener	
3	Smt. S. Sunitha	Member	
4	Smt. Radha Kumari	Member	
5	Smt. M. Aruna Kumari	Member	
6.	Smt. T. L Prasuna	Member	

### The Agenda of the Meeting:

- Meeting Minutes of the last meeting reviewed.
- To discuss about the complaints lodge by the girl students of the college.
- Misc.

### Resolutions;

- Minutes of last meeting was read by Dr. Bala Krishna, Principal MVR Degree College, and all the members of the committee have approved and accepted.
- It was resolved that Zero complaints were lodged during the academic year. Hence, NO GRIEVENCES recorded.
- As there is no point of discussion placed by the members under miscellaneous, hence, the chairman of the committee concluded by presenting vote of thank

PRINCIPAL

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Shramika Nagar, Gajuwaka  
VISAKHAPATNAM-530026



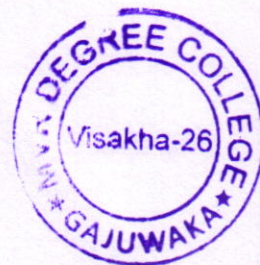


# M.V.R. DEGREE COLLEGE

(UG & PG Courses)

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Shramika Nagar, Gajuwaka, Visakhapatnam-530026



Proceedings of the Principal  
President: Dr. A Bala Krishna

Sub: - MVR Degree College, Gajuwaka- Constitution of **Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee** 2017-18

Orders issued regarding.

Ref: Guidelines for constitution of Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee

ORDERS:

With reference to the subject cited, the Principal, MVR Degree College is pleased to constitute the Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee with the following members:

Sl. No	Name	Designation	Signature
1	Dr. A. Bala Krishna	Principal	
2	Smt. D. Kanakavalli	Convener	
3	Smt. S. Sunitha	Member	
4	Smt. Radha Kumari	Member	
5	Smt. M. Aruna Kumari	Member	
6	Smt. T. L Prasuna	Member	

The above cited members are requested to involve wholeheartedly in the quality improvement activities of the institution and bring laurels ensuing academic year.

Principal

Copy to:

1. The Above members
2. HoDs of all Departments.
3. Library
4. Administrative Officers
5. File

**PRINCIPAL**  
**M.V.R. DEGREE COLLEGE**  
Shramika Nagar, Gajuwaka  
VISAKHAPATNAM-530026



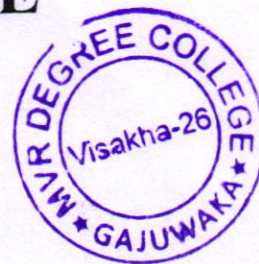


# M.V.R. DEGREE COLLEGE

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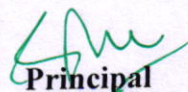
## NOTICE

### Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee

A meeting of Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee will be held on June 19, 2017 in Lecturer Hall -1 at 3:00 pm, MVR College. All the members are requested to attend the meeting without fail.

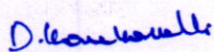
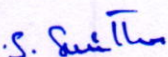
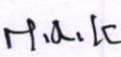
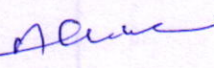
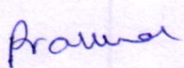
#### AGENDA:-

- Frequency of sitting in meeting
- To discuss about the committee procedures.
- To create awareness among the students regarding the existence of the Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee in the college and to inform them about the Committee members along with their contact details.
- Misc.

  
Principal

PRINCIPAL  
M.V.R. DEGREE COLLEGE  
Shramika Nagar, Gajuwaka  
VISAKHAPATNAM-530026

#### Members

1. Smt. D. Kanakavalli 
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6. Smt. P L Prasuna 





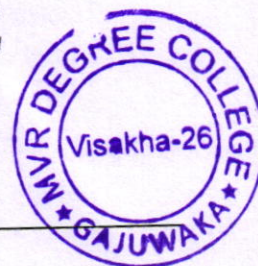
# M.V.R. DEGREE COLLEGE

(UG & PG Courses)

(Affiliated to Andhra University)

Shramika Nagar, Gajuwaka, Visakhapatnam-530026

2017-18



## Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee

A meeting of Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee was held on June 19, 2017 in Lecturer Hall -1 at 3:00 pm. Dr. A. Bala Krishna, Principal of MVR Degree College preceded the meeting by welcoming the members of the committee.

### Participants of the meeting:

Sl. No	Name	Designation	signature
1	Dr. A. Bala Krishna	Principal/ Chairman	
2	Smt. D. Kanakavalli	Convener	
3	Smt. S. Sunitha	Member	
4	Smt. Radha Kumari	Member	
5	Smt. M. Aruna Kumari	Member	
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### The Agenda of the Meeting:

- Frequency of sitting in meeting
- To discuss about the committee procedures.
- To create awareness among the students regarding the existence of the Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee in the college and to inform them about the Committee members along with their contact details.
- Misc.

### Resolutions;


- Resolved to conduct a committee meeting twice in a year, the committee may call for emergency meeting if necessary.
  - Resolved that assigned faculty members and floor in-charges will be supervising the students in class rooms as well as in corridors so as to avoid the indiscipline behavior of the students.
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the complaint, the institution shall refer the complaint to the appointed committee, on the case may be, along with its comments within 15 days of the receipt of the complaint. The Committee shall fix a date for hearing the complaint which shall be communicated to the institution and aggrieved student and shall take necessary actions as per the rules and regulations of the institution.

- Resolved to share the contact information of the Committee members to the students.
- As there is no point of discussion placed by the members, the chairman of the committee concluded by presenting vote of thanks.



  
PRINCIPAL  
M.V.R. DEGREE COLLEGE  
Shramika Nagar, Gajuwaka  
VISAKHAPATNAM-530026



## NOTICE

### Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee

A meeting of Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee will be held on December 11, 2017 in Lecturer Hall -1 at 3:30 pm , MVR College. All the members are requested to attend the meeting without fail.

#### AGENDA:-

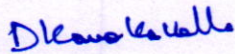
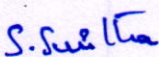
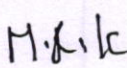

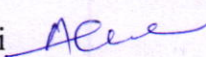
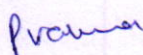
- Meeting Minutes of the last meeting reviewed.
- To discuss about the complaints lodge by the girl students of the college.
- Misc.



  
Principal

PRINCIPAL  
M.V.R. DEGREE COLLEGE  
Shramika Nagar, Gajuwaka  
VISAKHAPATNAM-530026

#### Members

1. Smt. D. Kanakavalli 
2. Smt. S. Sunitha 
3. Smt. Radha Kumari 
4. 
5. Smt. M. Aruna Kumari 
6. Smt. P L Prasuna 





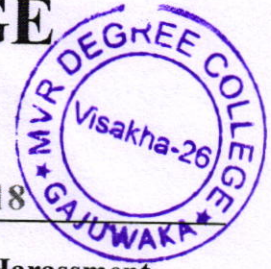
# M.V.R. DEGREE COLLEGE

(UG & PG Courses)

(Affiliated to Andhra University)

Shramika Nagar, Gajuwaka, Visakhapatnam-530026

2017-18



## Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee

A meeting of Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee was held on Dec 11, 2017 in Lecturer Hall -1 at 3:30 pm. Dr. A. Bala Krishna, Principal of MVR Degree College preceded the meeting by welcoming the members of the committee.

### Participants of the meeting:

Sl. No	Name	Designation	signature
1	Dr. A. Bala Krishna	Principal/ Chairman	
2	Smt. D. Kanakavalli	Convener	
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### The Agenda of the Meeting:

- Meeting Minutes of the last meeting reviewed.
- To discuss about the complaints lodge by the girl students of the college.
- Misc.

### Resolutions;

- Minutes of last meeting was read by Dr. Bala Krishna, Principal MVR Degree College, and all the members of the committee have approved and accepted.
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- As there is no point of discussion placed by the members under miscellaneous, hence, the chairman of the committee concluded by presenting vote of thank

PRINCIPAL

PRINCIPAL  
M.V.R. DEGREE COLLEGE  
Shramika Nagar, Gajuwaka  
VISAKHAPATNAM-530026





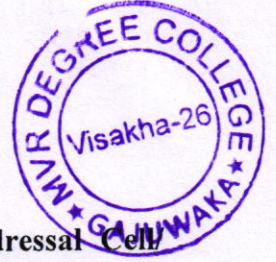
# M.V.R. DEGREE COLLEGE

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Shramika Nagar, Gajuwaka, Visakhapatnam-530026

Proceedings of the Principal  
President: Dr. A Bala Krishna



Sub: - MVR Degree College, Gajuwaka- Constitution of **Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee** 2016-17

Orders issued regarding.

Ref: Guidelines for constitution of Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee

## ORDERS:

With reference to the subject cited, the Principal, MVR Degree College is pleased to constitute the Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee with the following members:

Sl. No	Name	Designation	Signature
1	Dr. A. Bala Krishna	Principal	
2	Smt. D. Kanakavalli	Convener	
3	Smt. S. Sunitha	Member	
4	Smt. Radha Kumari	Member	
5	Smt. M. Aruna Kumari	Member	

The above cited members are requested to involve wholeheartedly in the quality improvement activities of the institution and bring laurels ensuing academic year.

Principal

Copy to:

1. The Above members
2. HoDs of all Departments.
3. Library
4. Administrative Officers
5. File

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M.V.R. DEGREE COLLEGE  
Shramika Nagar, Gajuwaka  
VISAKHAPATNAM-530026





# M.V.R. DEGREE COLLEGE

(UG & PG Courses)

(Affiliated to Andhra University)

Shramika Nagar, Gajuwaka, Visakhapatnam-530026

## NOTICE

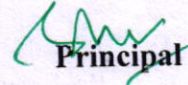


### Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee

A meeting of Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee will be held on June 15, 2016 in Seminar Hall -1 at 3:00 pm, MVR College. All the members are requested to attend the meeting without fail.

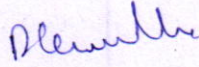
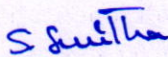
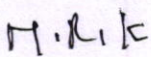
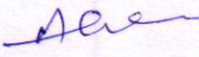
#### AGENDA:-

- 1) Constitution of the Women Redressal Cell/ women Protection Committee/ Anti Sexual Harassment Committee.
- 2) Suggestions of the committee member, if any regarding the procedures of Grievances and Mechanism.

  
Principal

PRINCIPAL  
M.V.R. DEGREE COLLEGE  
Shramika Nagar, Gajuwaka  
VISAKHAPATNAM-530026

#### Members

1. Smt. D. Kanakavalli 
2. Smt. S. Sunitha 
3. Smt. Radha Kumari 
4. Smt. M. Aruna Kumari 





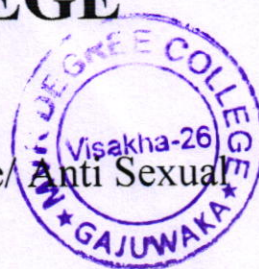
# M.V.R. DEGREE COLLEGE

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Women Redressal Cell/ women Protection Committee/ Anti Sexual  
Harassment Committee- 2016-17



Minutes of meeting no. 01

Date: June 15, 2016

Wednesday

The 1<sup>st</sup> meeting of the Women Redressal Cell/ women Protection Committee/ Anti Sexual Harassment Committee with newly constituted member for the academic year 2016- 17 was held on June 15, 2016 in seminar hall.

The following members have participated

Sl. No	Name	Designation	signature
1	Dr. A Bala Krishna	Chairman	
2	Smt . D. Kanakavalli	convenor	
3	Smt. S. Sunitha	Member	
4	Smt. Radha Kumari	Member	
5	Smt . Aruna Kumari	Member	

The meeting was chaired by the principal Dr. A. BALA KRISHNA. The following agenda was discussed during the meeting and it was unanimously resolved to implement them in the institution.

## AGENDA FOR DISCUSSION:-

- 1) Constitution of the Women Redressal Cell/ women Protection Committee/ Anti Sexual Harassment Committee.
- 2) Suggestions of the committee member, if any regarding the procedures of Grievances and Mechanism of Redressal.

## Resolutions:-

- 1) It is unanimously resolved to constitute a Women Redressal Cell/ women Protection Committee/ Anti Sexual Harassment Committee for handling the Grievances and mechanism to be followed.



2) The members of the committee requested the principal to include two students from Degree and P.G in the Committee so as to identify the issues and solve the problems effectively.

i. The committee members have suggested that the aggrieved student may submit an application seeking grievances redressal through dropping the application in suggestion box available in college. On receiving the complaint the institution shall refer the complaint to the appointed Committee, on the case may be along with its comments within 15 days of the receipt of the complaint. The committee, on the case may be, shall fix a date for hearing the complaint which shall be communicated to the institution and aggrieved student, shall take necessary action as per rules and regulations of the institutions.

ii. The Committee also requested the principal him to organize a special lecture class to create awareness among students regarding Women Redressal Cell/ women Protection Committee/ Anti Sexual Harassment Committee..

### **Actions Taken Report:-**

In compliance with the resolution made in the above meeting the following actions were carried out successfully

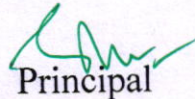
1. Under the observations and guideline of the principal, a Women Redressal Cell/ women Protection Committee/ Anti Sexual Harassment Committee. Committee was constituted and the principal has instructed its guidelines to the committee members.

2. As per the committee discussion two students from Degree and P.G were included as members of the Women Redressal Cell/ women Protection Committee/ Anti Sexual Harassment Committee.

- I. Kum. P. Usha
- II. M.S. Gowthami
- III. Kum. S.V.S. Satya
- IV. Mr. Venkata Rao

A special lecture class about Women Redressal Cell/ women Protection Committee/ Anti Sexual Harassment Committee was organized for all the students and created awareness about its mechanism.




  
Principal  
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VISAKHAPATNAM-530013



**Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee**

**AGENDA:-**

- 

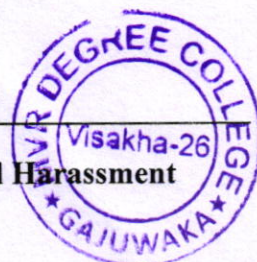
  
Principal

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Shramika Nagar, Gajuwada  
VISAKHAPATNAM-530042

1. Smt. D. Kanakavalli *D. Kanakavalli*
2. Smt. S. Sunitha *S. Sunitha*
3. Smt. Radha Kumari *M. K. K.*
4. *[Signature]*
5. Smt. M. Aruna Kumari *Aruna*



2016-17



**Women Redressal Cell/ Women protection Committee/ Anti sexual Harassment Committee**

A Committee meeting was held on February 8, 2017 headed by the Dr. A Bala Krishna, Principal of MVR Degree College at 4.00 pm

**Participants of the meeting:**

Sl. No	Name	Designation	signature
1	Dr. A. Bala Krishna	Principal/ Chairman	
2	Smt. D. Kanakavalli	Convener	
3	Smt. S. Sunitha	Member	
4	Smt. Radha Kumari	Member	
5	Smt. M. Aruna Kumari	Member	

**The Agenda of the Meeting:**

- Meeting Minutes of the last meeting reviewed.
- To discuss about the complaints lodge by the girl students of the college.

**Resolutions;**

- Minutes of last meeting was read by Dr. Bala Krishna and all the members have approved and accepted.
- It was resolved that Zero complaints were lodged during the academic year 2016-17,

Hence, NO GRIEVENCES recorded.

PRINCIPAL

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# ANDHRA UNIVERSITY

No. C-I (1)/Women's Grievance/2019



VISAKHAPATNAM

DATE 22-06-2020

## PROCEEDINGS OF THE VICE-CHANCELLOR

Sub: Renewal of 'WOMEN'S GRIEVANCE & REDRESSAL CELL'-  
Orders—Issued.

Read: 1) Proceedings of the Vice-chancellor No. DR/SC & ST Cell/  
2013, dated 18-04-2013  
2) Lr dated 20-03-19 of Prof. S. Sumitra, Convener, Women's  
Grievance & Redressal Cell, A.U.

### ORDER:

Having considered the letter under reference (2) read above, the Hon'ble Vice-Chancellor is pleased to order that committee on "WOMEN'S GRIEVANCE and REDRESSAL CELL" be renewed for a period of two years with the following members:

- |   |     |          |
|---|-----|----------|
| 1. Prof. V. Vijayalakshmi, Dr. B.R. Ambedkar College of Law | ... | Convener |
| 2. Prof. Syed Meharun, Dept. of Hindi                       | ... | Member   |
| 3. Prof. R. Padma Sree, Dept. of Chemical Engineering       | ... | Member   |
| 4. Dr. V. Lakshmi Kalpana, Dept. of Human Genetics          | ... | Member   |
| 5. Smt. K. Umamaheswari, Asst. Registrar (Accounts)         | ... | Member   |

The members are requested to make it convenient to serve on the above committee.

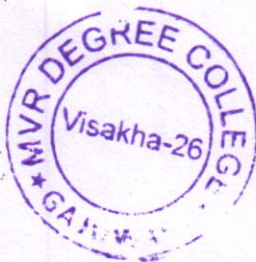
(BY ORDER)

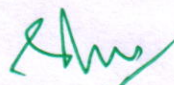
  
(V. KRISHNA MOHAN)  
REGISTRAR

To  
The Members concerned

### Copies to:

All the Principals of A.U. Colleges  
Prof. S. Sumitra, Dr. B.R. Ambedkar College of Law, A.U.  
Prof. N. Nirmala, Dr. B.R. Ambedkar College of Law, A.U.  
All the Heads of the Departments  
All the Chief-Wardens  
All Section Superintendents  
The Secretary to Vice-Chancellor and P.A. to Registrar, A.U.  
OOF



  
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VISAKHAPATNAM-530026





# M.V.R. DEGREE COLLEGE

(UG & PG Courses)

(Affiliated to Andhra University)

Shramika Nagar, Gajuwaka, Visakhapatnam-530026

## GRIEVANCES AND REDRESSAL MECHANISM

The Grievance and Redressal Cell desires to promote and maintain a conducive and unprejudiced environment for its stake holders. It attends to the grievances and complaints registered by anyone with regard to the activities of the institution and in particular, those made by the students. The Cell ensures effective solution to the grievances, using a fair approach.

The Grievance and Redressal Cell enables the students to express their grievances by initiating and following the grievances procedure in accordance with the rules and regulation of the college. The Cell meets periodically, examines the nature and pattern of the grievances and redress it accordingly.

### Objectives:

- 1) To develop an organizational frame work to resolve grievances of the students and other stake holders.
- 2) To ensure effective solution to the stakeholders grievances with an impartial and fair approach.
  - a) To investigate the reason of dissatisfaction
  - b) to enlighten the students as their duties and responsibilities.

### Grievance and Redressal Cell composition.

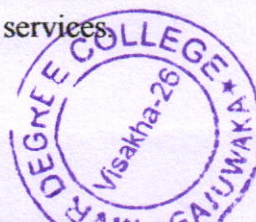
- Principal
- Vice-Principal
- HOD of all departments

### Functioning of Grievance and Redressal Cell

- 1) Provides information about the Cell objectives and mode of operations through handbook.
- 2) Inform students of the process for registering of grievances in the induction programmes.
- 3) Seeks a solution through decision making process.
- 4) Reports the grievances and records how they were redressed.
- 5) The procedures are made known through the Handbook, given to each student at the beginning of every academic year and also in the value education class by class in charge teachers as well as mentors.

Procedures: The Grievance and Redressal Cell shall receive and redress the grievances given

- Ask the students to drop the complaints in grievance box kept at the entrance of the college.
- Academic issues pertaining to teaching, learning and evaluation activities.
- Student- teacher, student-student grievances.
- Grievances related to library and IT services.



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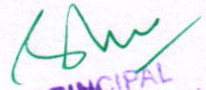
Shramika Nagar, Gajuwaka, Visakhapatnam-530026

- Grievances related to sports and cultural.
- Grievances related to behaviour of stakeholders.
- Every Saturday box will be opened in the presence of principal.

## Redressal of Grievances

The grievances are redressed at the earliest by issuing warning letter, memo and reformation remedies. Priority is given according to the urgency of the complaint in all cases the aggrieved is informed of the measures taken. Checks in the system are introduced to ensure there is no repetition of the same complaint.



  
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# MVR DEGREE COLLEGE

(UG & PG COURSES)

Shramika Nagar, Gajuwaka, Visakhapatnam-530026

Proceedings of the Principal  
President: Dr. A Bala Krishna

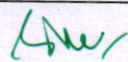
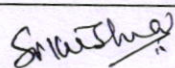
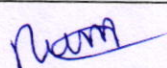
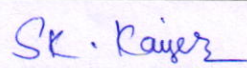
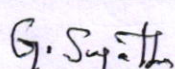
Sub:- MVR Degree College, Gajuwaka- Constitution of Grievance Redressal Committee -2020-21

Orders issued Regarding.

Ref: Guidelines for constitution of Grievance Redressal Committee

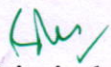
## ORDERS:

With reference to the subject cited, the Principal, MVR Degree College is pleased to constitute the Grievance Redressal Committee- with the following members:

Sl. No	Name	Designation	Signature
1	Dr. A. Bala Krishna	Principal/ Chairman	
2	Dr.S.V.Krishna	Member	
3.	Dr.P.V.D.S. Kumari	Member	
4	Smt S.K.Kaiser	Member	
5	Ms.G. Sujatha	Member	

The above cited members are requested to involve wholeheartedly in the quality improvement activities of the institution and bring laurels ensuing academic year.



  
Principal

**PRINCIPAL**  
**M.V.R. DEGREE COLLEGE**  
Shramika Nagar, Gajuwaka  
VISAKHAPATNAM-530026

Copy to:

1. The Above members
2. HoDs of all Departments.
3. Administrative Officers
4. Coordinators of various supporting wings of the college
5. File



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## MVR DEGREE COLLEGE

(UG & PG COURSES)

Shramika Nagar, Gajuwaka, Visakhapatnam-530026

### Proceedings of the Principal President: Dr. A Bala Krishna

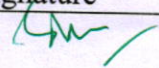
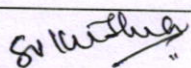
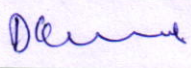
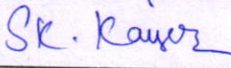

Sub:- MVR Degree College, Gajuwaka- Constitution of Grievance Redressal Committee -2019-20

Orders issued Regarding.

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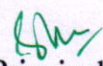
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VISAKHAPATNAM-530026



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## MVR DEGREE COLLEGE

(UG & PG COURSES)

Shramika Nagar, Gajuwaka, Visakhapatnam-530026

Proceedings of the Principal  
President: Dr. A Bala Krishna

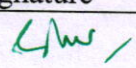
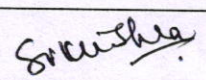
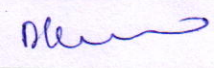
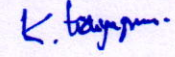
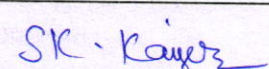
Sub:- MVR Degree College, Gajuwaka- Constitution of Grievance Redressal Committee -2018-19

Orders issued Regarding.

Ref: Guidelines for constitution of Grievance Redressal Committee

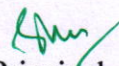
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Principal

PRINCIPAL  
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Shramika Nagar, Gajuwaka  
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Copy to:

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## MVR DEGREE COLLEGE

(UG & PG COURSES)

Shramika Nagar, Gajuwaka, Visakhapatnam-530026

### Proceedings of the Principal President: Dr. A Bala Krishna


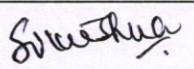

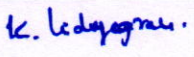
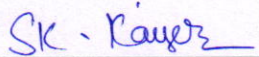
Sub:- MVR Degree College, Gajuwaka- Constitution of Grievance Redressal  
Committee -2017-18

Orders issued Regarding.

Ref: Guidelines for constitution of Grievance Redressal Committee

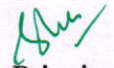
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## MVR DEGREE COLLEGE

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Shramika Nagar, Gajuwaka, Visakhapatnam-530026

Proceedings of the Principal  
President: Dr. A Bala Krishna


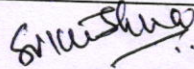

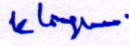
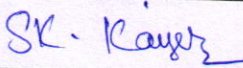
Sub:- MVR Degree College, Gajuwaka- Constitution of Grievance Redressal Committee -2016-17

Orders issued Regarding.

Ref: Guidelines for constitution of Grievance Redressal Committee

### ORDERS:

With reference to the subject cited, the Principal, MVR Degree College is pleased to constitute the Grievance Redressal Committee- with the following members:

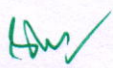
Sl. No	Name	Designation	Signature
1	Dr. A. Bala Krishna	Principal/ Chairman	
2	Dr.S.V.Krishna	Member	
3.	Smt .D.Kanakvalli	Member	
4	Smt K.Lidiya Grace	Member	
5	Smt S.K.Kaiser	Member	

The above cited members are requested to involve wholeheartedly in the quality improvement activities of the institution and bring laurels ensuing academic year.

Copy to:

1. The Above members
2. HoDs of all Departments.
3. Administrative Officers
4. Coordinators of various supporting wings of the college
5. File



  
Principal  
**PRINCIPAL**  
**M.V.R. DEGREE COLLEGE**  
Shramika Nagar, Gajuwaka  
VISAKHAPATNAM-530026





# M.V.R. DEGREE COLLEGE

(UG & PG Courses)

(Affiliated to Andhra University)

Shramika Nagar, Gajuwaka, Visakhapatnam-530026


2020-2021

## Notice

All the members of the GRIEVANCE REDRESSAL MECHANISM COMMITTEE are informed to attend the meeting on 3 August 2020 at 10 Am in Lecture Hall -9 without fail.

### Agenda:

1. To create awareness about the Grievance Redressal Mechanism followed in MVR College to the newly admitted students and also new faculties.
2. To discuss about the complaints received from the students as well as faculties during the academic year.
3. Any other item with permission of the Chair

  
PRINCIPAL

### Members:-

Dr.S.V.Krishna

Smt.D.Kanakavalli

Smt. S K Kaiser

Dr. PVDS Kumari

Mr. VA.KameswaraRao

Mr. B. Ratna Kumar



PRINCIPAL  
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## GRIEVANCE REDRESSAL MECHANISM COMMITTEE

2020-21

A Grievance Redressal committee meeting was held on 3 August 2020 in MVR Degree College, Dr. A. Bala Krishna, Principal/ Chairman has welcomed the committee.

### Participants:

Sl. No	Name	Designation	Signature
1	Dr. A. Bala Krishna	Principal	
2	Dr.S.V.Krishna	Vice-Principal	
3	Smt.D.Kanakavalli	Asst Principal	
4	Dr. PVDS Kumari	Member	
5	Smt.S.K.Kaiser	Member	
6	Mr. VAKameshwar Rao	Member	
7	Mr. B. RatnaKumar	Member	

### Agenda of the Meeting:

1. To create awareness about the Grievance Redressal Mechanism followed in MVR College to the newly admitted students and also new faculties.
2. To discuss about the complaints received from the students as well as faculties during the academic year.
3. Any other item with permission of the Chair

### Resolutions:

1. Resolved to organize a special class to the students with the permission of the Principal to create awareness about Grievance Redressal Mechanism Procedures followed in our College.

The college has Grievance Drop box at the entrance of the college, the defendant can drop their complaints and every Saturday the box will be opened in the





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presence of the Principal and the compliant will be forwarded to the committee for redressal. It is resolved to solve the issue within 15 days of the complaint received.

## 2. Complaints received and resolved

a) III year BBA students requested industrial Visits.

Due to Covid-19 pandemic, Industrial Visits were not organized. Hence, resolved to organize Industrial Visits in 2021.

b) Faculty has requested to increase the speed of WIFI.

Resolved to increase the speed of wifi to 100mbps

3. As there was no point put forth by the committee members, hence the Chairman proposed vote of thanks.


## Action Taken Report:

1. A special class was organized by the committee with the permission of the Principal on 20 August 2020 and created awareness about the mechanism of the Grievances Cell of MVR Degree College.

2.a An Industrial Visit for 3<sup>rd</sup> BBA and B.Com Students was organized on Dec 18, 2021 to Shipyard, Visakhapatnam. Students were satisfied with the visit.

2.b The internet WIFI speed was increased from 50 mbps to 100 mbps from 16/9/2021



  
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(UG & PG Courses)

(Affiliated to Andhra University)

(An Institute of Priyadarshini Educational Academy)


NAAC ACCREDITED COLLEGE.

Dr. V. RAMA RAO,  
Secretary & Correspondent

Dr. A. BALAKRISHNA,  
Principal

Griviences & Complaints and Suggestions box arranged at the main entrance of UG college building.



  
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Shramika Nagar, Gajuwaka  
VISAKHAPATNAM



# ANDHRA UNIVERSITY

No. C-I (1)/Women's Grievance/2019



VISAKHAPATNAM

DATE 22-06-2020

## PROCEEDINGS OF THE VICE-CHANCELLOR

Sub: Renewal of ` WOMEN'S GRIEVANCE & REDRESSAL CELL'-  
Orders—Issued.

Read: 1) Proceedings of the Vice-chancellor No. DR/SC & ST Cell/  
2013, dated 18-04-2013  
2) Lr dated 20-03-19 of Prof. S. Sumitra, Convener, Women's  
Grievance & Redressal Cell, A.U.

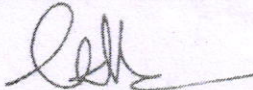
### ORDER:

Having considered the letter under reference (2) read above, the Hon'ble Vice-Chancellor is pleased to order that committee on "WOMEN'S GRIEVANCE and REDRESSAL CELL" be renewed for a period of two years with the following members:

- |   |     |          |
|---|-----|----------|
| 1. Prof. V. Vijayalakshmi, Dr. B.R. Ambedkar College of Law | ... | Convener |
| 2. Prof. Syed Meharun, Dept. of Hindi                       | ... | Member   |
| 3. Prof. R. Padma Sree, Dept. of Chemical Engineering       | ... | Member   |
| 4. Dr. V. Lakshmi Kalpana, Dept. of Human Genetics          | ... | Member   |
| 5. Smt. K. Umamaheswari, Asst. Registrar (Accounts)         | ... | Member   |

The members are requested to make it convenient to serve on the above committee.

(BY ORDER)

  
(V. KRISHNA MOHAN)  
REGISTRAR

To  
The Members concerned

### Copies to:

All the Principals of A.U. Colleges  
Prof. S. Sumitra, Dr. B.R. Ambedkar College of Law, A.U.  
Prof. N. Nirmala, Dr. B.R. Ambedkar College of Law, A.U.  
All the Heads of the Departments  
All the Chief-Wardens  
All Section Superintendents  
The Secretary to Vice-Chancellor and P.A. to Registrar, A.U.  
OOF